



**Acton Public
School Committee Meeting
March 17, 2011
7:30 p.m.
at the
R.J. Grey Junior High School Library**

ACTON PUBLIC SCHOOL COMMITTEE MEETING

Cafetorium
Gates School

March 17, 2011
7:30 pm

AGENDA

1. CALL TO ORDER
2. CHAIRPERSON'S INTRODUCTION
3. APPROVAL OF MINUTES and STATEMENT OF WARRANT
 - 3.1. February 17, 2011 (*addendum*)
 - 3.2. March 8, 2011
4. PUBLIC PARTICIPATION
5. EDUCATION REPORT – Lynne Newman, Gates School Principal
 - 5.1. DRA2 Reading Assessment Forms
6. UNFINISHED BUSINESS
 - 6.1. ALG Report – *Xuan Kong/John Petersen*
 - 6.1.1. ALG Packet 3/9/11
 - 6.1.2. ALG Spreadsheet for Town Meeting Warrant (*addendum*)
 - 6.2. Acton Finance Committee Report – *Xuan Kong (oral)*
 - 6.3. BOS Update – *Herman Kabakoff (oral)*
 - 6.4. FY'11 and FY'12 Budget – *Steve Mills*
 - 6.4.1. Joint Task Force on Cost Savings Update – *Xuan Kong (oral)*
 - 6.4.2. State Aid – update (*oral*)
 - 6.4.3. FY11 capacity (estimate, schedule for determination of use) (*oral*)
 - 6.5. Acton Town Meeting Materials
 - 6.5.1. APS Budget Book (*oral*)
 - 6.5.2. Presentation: Enrollment, Budget, Challenges and Opportunities (*oral*)
 - 6.6. Health Insurance Trust Report – *none – reported at 3/3/11 meeting*
 - 6.7. Subcommittee Updates
 - 6.7.1. Class Size – *Amy Hedison (oral)*
 - 6.7.2. Long-Range Strategic Planning – *Steve Mills (oral)*
 - 6.7.3. Policy - *Sharon McManus*
 - 6.7.3.1 Recommendation to Approve Revised Policy on Nonresident Tuition Rate (File: JFABA) – **FIRST READING** – *Sharon McManus*
 - 6.7.3.2 Recommendation to Approve Revised Policy on Field Trips (File: IJOA) – **FIRST READING** – *Sharon McManus*
7. NEW BUSINESS
 - 7.1. Participation in School Choice, 2011-2012 – **VOTE** – *Steve Mills*

Motion: *To approve the administration's recommendation that the Acton Public Schools will not accept any School Choice students in academic year 2011-2012.*
 - 7.2. Kindergarten Enrollment

a. Update on FY11-12 Kindergarten Enrollment – *Steve Mills (brought to meeting - Kindergarten Registration is March 15 and 16)*

7.3. APS Personnel Needs – *Steve Mills*

7.3.1. Historical Assistant Funding

8. FOR YOUR INFORMATION

8.1. Monthly APS Financial Reports

8.1.1. Budget Status Summary (*addendum*)

8.1.2. Budget Status Summary – SPED (*addendum*)

8.1.3. Gates School (*addendum*)

8.2. March 1, 2011 Student Enrollment Numbers/Class Size Info

8.3. ELL Student Population Report, 3/1/11

8.4. M.A.S.C. *Day on the Hill*, March 29th, 9:00 – 2:00. www.masc.org

8.5. Youth Art Month, Worcester Art Museum

8.6. Correspondence from the Community

8.6.1. “Teaching Assistants and School Committee Members’ Task”

8.7. *MCAS Progress Acceptable for McCarthy-Towne School / A School and the Meaning of Progress*, The Beacon, 2/24/11

8.8. School Newsletters –

Acton Public School Preschool: <http://ab.mec.edu/Preschool/index.htm>

Conant Crier: <http://conant.ab.mec.edu/pto/newsletter.html>

Douglas Digest: <http://douglas.ab.mec.edu/index.html?pto/pto>

Gates Gazette: <http://gates.ab.mec.edu/gazette.html>

McCarthy-Towne Bulletin: <http://www.mctptso.org/bulletin/>

Merriam Community News: <http://merriam.ab.mec.edu/newsletters.html>

9. NEXT MEETINGS

March 24 – JT, AB, APS SC meetings, 7:30 pm, Jr High Library (serves as April meetings)

March 31 – Acton Pre-Town Meeting Meeting, 7:00 pm, Public Safety Building

March 29 – MASC Day on the Hill, 9AM – 2PM, State House in Boston

April 4 – Acton Town Meeting begins

May 19 - APS SC meeting at 7:30 pm, Conant School

10. ADJOURN

ACTON PUBLIC SCHOOL COMMITTEE MEETING
Draft Minutes

Room 204
Acton Town Hall

March 8, 2011
6:00 pm

Members Present: Mike Coppolino, Herman Kabakoff, Xuan Kong, John Petersen
Sharon McManus
Members Absent: Terry Lindgren
Others: Don Aicardi, Marie Altieri, Steve Mills, Beth Petr

John Petersen called the APS School Committee meeting to order at 6:05 p.m.

The Joint School Committee meeting for tomorrow (3/9/11) was cancelled. There is a Joint School Committee meeting scheduled for Friday night, 3/11/11. This will be an Executive Session, possibly followed by an Open Meeting to vote on the AEA 2010-2013 Collective Bargaining Agreement.

The Committee met tonight to confirm their position regarding the Acton Leadership Group (ALG) Plan because the warrant is going to press on Thursday.

FY'12 BUDGETING FOR COPS PROGRAM

The 3/5/11 memo from John Petersen and Lauren Rosenzweig-Morton was in response to questions at the last APS School Committee meeting on 3/3/11. Sharon McManus asked the Committee to vote on how the COPS funding is included in the FY12 budget

Dr. Mills said that at the 1/27/11 meeting with Steve Ledoux, Chief Widmayer and Lauren, it was agreed that the \$72,000 should be moved to the Town for FY12. Three officers are in the program. Two of them have always been funded out of the municipal budget. The third officer has been funded by the APS budget but last Spring the Committee said that they would only fund the position for FY11 and then it was expected that the municipal budget would pay for it. Sharon thought that Steve Mills and the Police Chief said that they would not necessarily keep the other two officers in the program. Sharon is opposed to the impact that this could have in FY13 because there is a chance that the COPS program may disappear by doing what this memo outlines. Xuan pointed out that last year a survey was done and it showed that no other comparable community has three police officers in their schools. Since then, Assistant Principals and other important positions have been added, perhaps decreasing the need for three officers. The Town is committed to funding two for FY12, but there is no commitment from the BOS to continue funding the third officer in future years.

Sharon asked Xuan if he thought the town was committed to funding the two officers after FY12. Xuan said that it was not brought up. Steve Mills stated that it was implied that moving this cost to the municipal budget meant that this line item would continue there. He felt that Chief Widmayer agreed to continue to staff the positions in the future. John Petersen said that the Police Chief was clear that over time there would likely be shifts as his needs moved. John advocated for having the Police Chief controlling the totality of the police resources. Mike Coppolino said that it appears that funds were transferred from the school to the town budget. He asked if this decision was counter to discussions that the Committee had a few months ago about COPS

funding. He concluded by asking that in the future, the ALG reps keep the School Committee informed about any changes like this when they happen.

Herman moved that the School Committee accept the strategy as delineated in the ALG spreadsheet for FY12 with respect to transferring \$72,000 to the municipal budget to cover the COPS program per the memo dated 3/5/11 from John and Lauren.

Heather Harer spoke from the audience and agreed with both Sharon and Mike. COPS is a very important program in both of our school districts.

Herman noted that he was very deliberate in his motion that he was talking about FY12 only.

It was moved, seconded and unanimously,

VOTED: that the School Committee accept the strategy as delineated in the ALG spreadsheet for FY12 with respect to transferring \$72,000 to the municipal budget to cover the COPS program per the memo dated 3/5/11 from John and Lauren.

REVIEW OF ALG PLAN ASSUMPTIONS

John Petersen began by referring the Committee to the ALG consensus plan of March 2nd and stating that he would be remiss not to mention that Acton taxpayers fund most of the budgets.

He asked the School Committee to decide what assumptions should be reflected in the ALG Plan so that could be communicated to the members of ALG.

As shown on slide 5, the budgets that were voted require a Pay Forward of \$372,000.

Slide 8 – APSC Recommendations

- Mike Coppolino is comfortable deferring to ALG that Chapter 70 is at 2% below House 1. He repeated his suggestion for the future, that Acton Town Meeting be scheduled a month later than it currently is so that more definite budget information is available. He agrees with the use of reserves and tax levy of 2.5% without the \$293K.
- Sharon McManus and Herman Kabakoff agree with Mike on the first three bullets. Herman confirmed that the current ALG plan says 2.5%.
- Xuan Kong agreed as well on the assumptions for state aid, use of reserves and tax levy. Following up on what Sharon said, he stated that to not tax the \$293K capacity is our choice. State local aid funding levels are our wish. He thinks the current ALG proposal reversed FinCom's contingency plan priority orders. [If additional revenues materialize, do not tax \$293K (FinCom Contingency Plan) versus Do not tax \$293K and if revenues come below expectation, find alternative solutions (ALG Proposal)].

Bill Mullin spoke from the audience and said that this is not the waterfall. He said that the decision to not tax the \$293,000 means that if state aid is below our assumptions, the deficit will need to be handled internally.

Steve Mills and Don Aicardi commented that there is still great uncertainty about the level of funding the state will provide to local government this year. Steve's colleagues and legislative

contacts have provided a wide range of estimates. Roger Hatch, who is usually willing to make relatively concrete predictions at this time of year, is uncertain about the level of State Aid to local government.

John said that to be clear about how the ALG plan works, if local revenue came in not at minus 2, but at minus 5, how would that be addressed? For example, if APS Chapter 70 comes in \$155,000 below our budget, what is the impact on the local school budget? Don Aicardi responded that Chapter 70 is part of the local revenue pool (tax levy, fees, state aid) and reduction of the pool for any reason would (in this example of APS Chapter 70) result in a need to reduce spending which would be shared by the town and the local schools.

John said that if substantive new information was received before Town Meeting, the Board would relook at it and discuss. Assuming no substantive change prior to Town Meeting, the School Committee agreed to execute the ALG Plan. Minor changes could be absorbed, but major ones would be reconsidered. Bill Mullin agreed with John's statement that given a radical change it would be discussed again.

At tomorrow's ALG meeting, John will affirm that the School Committee unanimously supports the ALG Plan.

Slide 9 – School Budget FY12-FY14

John Petersen asked the Committee if 3% of budget growth over these 3 years is correct to take back to ALG. (Note: Due to COPS, these numbers will be slightly higher now.)

Herman does not agree with the 3% increase. He does not think it is consistent with taxpayers' resources. Mike feels that it should be 3% – 3.5%. When asked, Steve Mills agreed with Mike. Particularly at the Region, Steve said that he will need to come in at significantly above a level service budget for FY13 due to some of the needs outlined by Dr. Callen for the High School and the NEASC Report. Sharon agreed with Mike and said some of the "gifts" this year, like the savings in health insurance, may not be reproducible year after year.

Xuan commented that the Committee needs to be realistic. The ALG plan is to inform taxpayers what is known to our best knowledge. He asked if Don has any more concrete numbers. Don reported that the level service estimate for FY13 looks like 3.5% according to his calculations. This does not include using the EduJobs money. This would lower the percentage if that money is used.

The Committee was asked what number should be taken back to ALG tomorrow. Herman said 2% for planning. The other members said 3.5%. **John will take back a 3.5% increase for FY13 and 14 for the school budget portion.**

Slide 11 - APS Capacity Utilization – FY11

With a reasonable handle on capacity now, John asked the Committee which particular issues should be addressed at year end:

- Mike said assistants.
- Sharon appreciated the recent presentations on this subject and would leave it up to the Superintendent's discretion.
- Herman said that as a matter of policy, money should not be spent on recurring expenses. He advocated for one time items like textbooks, not classroom assistants. He felt strongly

that it is premature to discuss what and how much until we know how much money exists. He wants to give Dr. Mills guidance using a percentage basis.

- Xuan said that professional development has been a consistent request, and the time value of implementing this sooner rather than later is important for the students. He stated that it is important for School Committee to provide direction to the Central Office and Superintendent because that is their responsibility regarding the budget. Nonrecurring items like textbooks are high priority for Xuan.

Bill Mullin appreciated that the positions taken by the School Committee are consistent with FinCom's budget planning. Although not required, he suggested that it could be valuable for the School Committee to come to the FinCom for their input before taking a vote in the future.

The schedule for decision-making around this will be on the 3/17/11 APS School Committee agenda to be sure decisions are consistent with wisdom of the committee.

Mike asked to qualify his statement regarding assistants. Despite the challenge, he is willing to accept more of the cost in the operating budget but he advocated for some leveling of the playing field regarding the number of assistants in each school. He said that the School Committee might have to consider a statement like, "You cannot use PTSO funds for people."

The meeting was adjourned at 7:14 p.m.

Respectfully submitted,
Beth Petr

List of Document Used: See agenda attached

Note: Steve Mills and Don Aicardi presented the FY'12 School Budget at the Acton Finance Committee meeting that followed at 7:30 p.m.

ACTON PUBLIC SCHOOL COMMITTEE MEETING

Room 204
Acton Town Hall

March 8, 2011
6:00 pm

AGENDA

1. CALL TO ORDER
2. REVIEW OF ALG PLAN ASSUMPTIONS
 - 2.1. Draft Minutes of ALG Meeting on 3/2/11
 - 2.2. Memo from J. Petersen and L. Rosenzweig-Morton re FY'12 Budgeting for COPS Program
 - 2.3. ALG Spreadsheets dated 3/4/11 (January and March 2011)
 - 2.4. Presentation Slides
3. ADJOURN

Note: Steve Mills and Don Aicardi to present at Acton Finance Committee meeting at 7:30 p.m.

Name/Date _____

Teacher/Grade _____

Level 24, Page 6

DRA2 CONTINUUM		LEVEL 24		TRANSITIONAL READER	
	INTERVENTION	INSTRUCTIONAL	INDEPENDENT	ADVANCED	
Reading Engagement					
Book Selection	1 Selects texts from identified leveled sets with teacher support; uncertain about a favorite book	2 Selects texts from identified leveled sets with moderate support; tells about favorite book in general terms	3 Selects texts from identified leveled sets most of the time; identifies favorite book by title and tells about a particular event	4 Selects a variety of "just right" texts; identifies favorite book by title and gives an overview of the book	
Sustained Reading	1 Sustains independent reading for a short period of time with much encouragement	2 Sustains independent reading with moderate encouragement	3 Sustains independent reading for at least 15 minutes at a time	4 Sustains independent reading for an extended period of time	
Score	2 3	4 5	6 7	8	
Oral Reading Fluency					
Expression	1 Little expression; monotone	2 Some expression that conveys meaning	3 Expression reflects mood, pace, and tension at times	4 Expression reflects mood, pace, and tension most of the time	
Phrasing	1 Reads mostly word-by-word	2 Reads in short phrases most of the time; inappropriate pauses	3 Reads in longer phrases at times; heeds most punctuation	4 Reads in longer, meaningful phrases most of the time; heeds all punctuation	
Rate	1 59 WPM or less	2 60–69 WPM	3 70–100 WPM	4 101 WPM or more	
Accuracy	1 93% or less	2 94%	3 95%–98%	4 99%–100%	
Score	4 5 6	7 8 9 10	11 12 13 14	15 16	
Comprehension					
Prediction	1 Makes unrelated or no prediction(s)	2 Makes at least 1 reasonable prediction related to the text	3 Makes at least 2 reasonable predictions that go beyond the pages read aloud	4 Makes at least 3 thoughtful predictions that go beyond the pages read aloud	
Retelling: Sequence of Events	1 Includes only 1 or 2 events or details (limited retelling)	2 Includes at least 3 events, generally in random order (partial retelling)	3 Includes most of the important events from the beginning, middle, and end, generally in sequence	4 Includes all important events from the beginning, middle, and end in sequence	
Retelling: Characters and Details	1 Refers to characters using general pronouns; may include incorrect information	2 Refers to characters using appropriate pronouns; includes at least 1 detail; may include some misinterpretation	3 Refers to most characters by name and includes some important details	4 Refers to all characters by name and includes all important details	
Retelling: Vocabulary	1 Uses general terms or labels; limited understanding of key words/concepts	2 Uses some language/vocabulary from the text; some understanding of key words/concepts	3 Uses language/vocabulary from the text; basic understanding of most key words/concepts	4 Uses important language/vocabulary from the text; good understanding of key words/concepts	
Retelling: Teacher Support	1 Retells with 5 or more questions or prompts	2 Retells with 3 or 4 questions or prompts	3 Retells with 1 or 2 questions or prompts	4 Retells with no questions or prompts	
Interpretation	1 Little or no understanding of important text implications	2 Some understanding of important text implications; no supporting details	3 Understands important text implications; may include supporting details	4 Insightful understanding of important text implications with supporting details or rationale	
Reflection	1 Identifies an unrelated event; no reason for opinion or no response	2 Identifies a less significant event and/or gives a general reason for response	3 Identifies a significant event and gives relevant reason(s) for opinion	4 Identifies a significant event and gives reason(s) for opinion that reflects higher-level thinking	
Score	7 8 9 10 11 12 13	14 15 16 17 18	19 20 21 22 23 24 25	26 27 28	

Choose three to five teaching/learning activities on the *DRA2* Focus for Instruction on the next page.

DRA2 FOCUS FOR INSTRUCTION FOR TRANSITIONAL READERS

READING ENGAGEMENT

Book Selection

- ☐ Teach student strategies to select "just right" books for independent reading
- ☐ Introduce student to reading materials from a variety of genres
- ☐ Teach student how to use a reading log to monitor book selection
- ☐ Model/teach how to read for different purposes

Sustained Reading

- ☐ Model and support how to read independently
- ☐ Teach strategies to build reading stamina
- ☐ Develop clear expectations for amount of independent reading
- ☐ Create structures to support reading at home

ORAL READING FLUENCY

Expression and Phrasing

- ☐ Model and support reading in longer, meaningful phrases with appropriate expression
- ☐ Have student practice appropriate expression with familiar texts
- ☐ Have student participate in choral reading and/or reader's theater
- ☐ Teach student to heed punctuation

Rate

- ☐ Provide materials and time for repeated reading to increase reading rate
- ☐ Teach student to read lower level and/or familiar texts at an appropriate rate

Accuracy: Word Analysis

- ☐ Support and reinforce self-corrections of miscues
- ☐ Model and support how to take words apart (e.g., onset and rime, syllables) to problem-solve unknown words
- ☐ Teach how to use word chunks and analogies to problem-solve unknown words
- ☐ Provide spelling activities and word sorts to help student recognize patterns in words

COMPREHENSION

Prediction

- ☐ Teach student how to make predictions based on title and book cover, as well as opening paragraphs and illustrations of texts read aloud
- ☐ Model and support how to use background knowledge to make meaningful predictions

Retelling

- ☐ Model and teach how to retell a story
- ☐ Model and teach how to identify important events to include in a retelling
- ☐ Support retelling a story in sequence
- ☐ Encourage student to use characters' names when retelling a story
- ☐ Model and teach how to identify important details to include in a retelling
- ☐ Model and support using key language and vocabulary from the text in a retelling
- ☐ Model and teach how to create and use story maps to aid retelling

Interpretation

- ☐ Model how to infer during shared reading and read-alouds
- ☐ Teach and share examples of inferences
- ☐ Model and teach student how to think about *Why?* questions while and after reading a text
- ☐ Model and teach how to support inferences with examples from the text

Reflection

- ☐ Help student identify important message in a story
- ☐ Provide opportunities to identify and discuss the important event in a story
- ☐ Demonstrate and teach student how to support opinion with details from the text

OTHER



Acton Leadership Group Meeting

March 09, 2011

7:15 AM

Town Hall, Faulkner Hearing Room

Bart Wendell Facilitating

----- Agenda Topics -----		
1. Three Year Plan and Logistics for Town Meeting	General Discussion	
2. Adjourn		

Dear Committee Members:

Please see two attached spreadsheets: one that encapsulates the votes taken last night to reduce the APS and ABRSD's FY12 deficits; and the other that displays the proposal made by Mr. Bill Mullin, of FinComm, Wednesday morning at the last ALG meeting.

By including both spreadsheets, it is hoped that this will clarify where things stand as we all enter the final stages of the FY12 budget process over the next several weeks.

The first spreadsheet, "ALG Recap Updated For FY12 Est, Jan. 2011". You will know you are looking at the correct document when you see the current operating deficit at the bottom of the FY12 column, which should read "\$23,000".

Highpoints:

1. There is no change whatsoever in the State Aid line items-they remain in the "5% reduction" category as has been assumed since the end of January.
2. The expenditure numbers have been adjusted to reflect the votes taken last night by the Committees for the APS and the Acton portion of the ABRSD; in other words, those budgets were lowered to a) account for the savings achieved by the lowering of health insurance rates as approved by the HIT, and by utilizing FY11 budget capacity as outlined in Dr. Mills' presentations to lower SPED tuition costs that allows us to lower the deficit by "paying it forward".
3. There has been no change in the Tax Levy estimate being used-it reflects the full amount allowed for FY12 under Prop 2 1/2.
4. The remaining "\$23,000" deficit stands until it is reduced by the Board of Selectmen to lower the Acton Municipal budget to account for the municipal share of the remaining deficit-this was outlined by Dr. Mills last night. Once that vote is taken, that change will be implemented. It is anticipated that this reduction will be made possible from health insurance savings due to the favorable vote by the HIT taken in late February. At the moment, it is estimated that the health insurance savings by the Town would be \$150,000-these savings were included in this spreadsheet on February 24th. The final amount of savings is still being finalized by the Town finance staff.
5. The Acton municipal budget does show allocation increases associated with School Debt (\$309k) and for expenses for the police officer (COPS) program that was previously associated with the APS budget. (\$72k). The APS budget does not include any expenses related to this program; the allocation method in the cell actually adds both the \$309k and \$72k to the APS amount to first ensure level service (done in early December), and then subtracts it on the spreadsheet on lines below.

The second spreadsheet "ALG Recap Updated For FY12 Est, March 2011" should be noted for the current FY12 deficit/surplus of \$6,000. This spreadsheet has been prepared to display the financial proposal made Wednesday morning by Mr. Bill Mullin, of FinComm. This proposal made to the ALG had four main points: 1) lower the respective budgets to reflect health insurance savings; 2) increase the Chapter 70 estimates from both school districts from a 5% decrease to a 2% increase; 3) decrease the allowable FY12 tax levy by \$293k; and then 4) use some of the remaining FY11 budget capacity to "pay it forward" for out of district SPED costs to help balance the FY12 budgets.

This second ALG spreadsheet has been provided to show the effect of the proposal and allow it to be compared with the first spreadsheet.

Highpoints:

6. There is a change in the State Aid line item. Chapter 70 revenue for the APS (\$155k) and the Acton portion of ABRSD (\$166k) have been increased-they now have been moved from the "5% reduction" category to an assumption of "2% reduction" from the Governor's FY12 House #1 proposal. All other line items in state aid have not been touched-they remain exactly as they have since the end of January.
7. The expenditure numbers have been adjusted to reflect the votes taken last night by the Committees for the APS and the Acton portion of the ABRSD; in other words, those budgets were lowered to a) account for the savings achieved by the lowering of health insurance rates as approved by the HIT, and by utilizing FY11 budget capacity as outlined in Dr. Mills' presentations to lower out of district SPED tuition costs that allows us to "pay it forward".
8. There is a change in the Tax Levy estimate being used-it reflects the full amount allowed for FY12 under Prop 2 1/2 as allowed, then decreases it by \$293k. It, in effect, continues the tax levy reduction that was approved last fall into place for FY11 before the tax rate was set.
9. Unlike the previous spreadsheet, the "\$6,000" surplus stands in contrast to the "\$23,000" deficit. Under this scenario, there is a small surplus, in contrast with the \$23k deficit shown on the first spreadsheet.
10. The Acton municipal budget does show allocation increases associated with School Debt (\$309k) and for expenses for the police officer (COPS) program that was previously associated with the APS budget. (\$72k). The APS budget does not include any expenses related to this program; the allocation method in the cell actually first adds both the \$309k and \$72k to the APS amount to first ensure level service (done in early December), and then subtracts it on the spreadsheet in lines below.

I hope this information updates all interested committees where things stand and hope it clarifies the evaluation of Mr. Mullin's proposal made Wednesday morning. I was asked to send it to all committee members today to prepare for next weeks meetings.

I will be happy to provide any assistance to the committees.

Have a nice weekend!

Don Aicardi

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
		Town of Acton Revenues	FY10 Town Meeting	FY11 Recap	FY12	FY13	FY14							
1		A. Revenues (GROSS)												
2		Tax Levy (excluding debt exclusion)	\$60,193	\$62,108	\$64,127	\$66,420	\$68,522							
3		State Aid	\$12,458	\$12,010	\$11,688	\$11,903	\$12,498							
4		EdJobs (Acton share of APS & ABRSD for school use in FY13)	\$0	\$0	\$0	\$726	\$0							
5		Local Receipts	\$4,210	\$3,788	\$3,806	\$3,876	\$3,973							
6		Debt Exclusion	\$3,036	\$3,036	\$3,073	\$3,034	\$2,929							
7		SBAB Reimbursement	\$1,009	\$1,009	\$1,009	\$1,009	\$1,009							
8		Total Revenues (including debt)	\$80,906	\$82,012	\$83,702	\$86,968	\$88,930							
9		B. Use of Reserves (TOTAL)												
10		Reserves	\$1,952	\$3,278	\$2,000	\$2,001	\$2,001							
11		C. Debt Exclusion Debt Service												
12		APS School Debt Exclusion		\$619	\$611	\$615	\$614							
13		Public Safety Facility Debt Exclusion		\$394	\$483	\$473	\$462							
14		Municipal Debt Exclusion		\$492	\$378	\$343	\$244							
15		JHS/SHS Debt Exclusion		\$1,593	\$1,601	\$1,601	\$1,609							
16		SBAB Reimbursement-Parker/Damon		\$1,009	\$1,009	\$1,009	\$1,009							
17		Total Debt Exclusion/SBAB		\$4,107	\$4,082	\$4,043	\$3,938							
18		D. Available Town Revenues (NET) (A + B - C)												
19			\$78,813	\$81,183	\$81,620	\$84,925	\$86,993							
20														
21														
22		Town of Acton Expenditures												
23														
24														
25														
26														
27														
28			\$24,276	\$24,545	\$25,136	\$25,688	\$25,798							
29		FY11 ATM Article 13 (April 2010) & STM (June 2010)		\$151										
30		FY11 Action Municipal Capacity Not Utilized		\$11										
31		+ Transfer to Acton Municipal for APS Debt		\$309	\$309	\$309	\$309							
32		+ Transfer to Acton Municipal for COPS		\$70	\$72	\$0	\$0							
33		Total Municipal Allocation	\$24,276	\$25,064	\$25,517	\$25,997	\$26,107							
34														
35														
36														
37														
38		Acton Public Schools Allocation												
39		- Transfer to Acton Municipal for APS Debt	\$25,754	\$26,289	\$26,495	\$27,474	\$28,289							
40		- Transfer to Acton Municipal for COPS		\$309	\$309	\$309	\$309							
41		Total APS Allocation	\$25,754	\$26,598	\$26,804	\$27,783	\$28,598							
42														
43														
44														
45														
46		Town of Acton Portion of ABRSD Allocation												
47			\$28,073	\$28,349	\$29,206	\$30,082	\$30,985							
48														
49														
50		Total Manutennan Allocation	\$711	\$608	\$777	\$800	\$824							
51														
52														
53														
54														
55														
56		Non-Recurring Expenses from Special Town Meeting Votes												
57		Oct 25 2010 Coquette Land Purchase		\$170	\$0	\$0	\$0							
58		Oct 12 2010 Coquette Land Purchase		\$257	\$0	\$0	\$0							
59		June 14 2010 FY09-10 Fire		\$86	\$0	\$0	\$0							
60		Article 23 ATM Bridge Work		\$210	\$0	\$0	\$0							
61		Article 12 Police Sup Part Due		\$31	\$0	\$0	\$0							
62		E. Town of Acton Expenditures (NET)												
63			\$78,814	\$81,184	\$81,614	\$84,045	\$85,896							
64														
65														
66														
67		F. Total Town of Acton Projected Balance												
68			(\$1)	(\$0)	\$6	\$881	\$1,097							
69														
70														
71														

Revenue Increase/(Decrease) since last meeting? **\$1,254**

Expenditure Increase/(Decrease) since last meeting? **(\$848)**

Summary - Changes from Previous Version dated 1/13/11

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Location of Change (Sheet)	Subject Title	Amount	Explanation of why assumption changed	Date of Change	Propositor
Revenues-Local Receipts	Motor Vehicle Excise Tax	(\$81)	Revised FY12 Estimates	19-Nov-10	John Murray
Revenues-Local Receipts	Fees	(\$63)	Revised FY12 Estimates	19-Nov-10	John Murray
Revenues-Local Receipts	Free Cash	\$864	To reflect consensus for use of FY12 Reserves from 11/18/10 meeting	19-Nov-10	ALG
Revenues-Local Receipts	NESWC	\$498	To reflect consensus for use of FY12 Reserves from 11/18/10 meeting	19-Nov-10	ALG
Revenues-Local Receipts	Regional E&D - Acton Share	\$638	To reflect consensus for use of FY12 Reserves from 11/18/10 meeting	19-Nov-10	ALG
Revenues-Tax Levy	Tax Levy Base	\$1,856			
Revenues-Tax Levy	FY12 2 1/2 Increase	(\$50)	To reflect final tax levy numbers from FY11 recap	7-Jan-11	Don Alcairdi
Revenues-Tax Levy		(\$2)	To reflect final tax levy numbers from FY11 recap	7-Jan-11	Don Alcairdi
Revenues-Tax Levy	New Growth	(\$52)			
Revenues-Tax Levy	Removal of Library and School Lunch Revenue-Acton	(\$75)	To Update FY12 & FY13 Estimates	18-Jan-11	John Murray
Revenues-Tax Levy	Removal of Library and School Lunch Revenue-AB	(\$28)	Since these are direct offsets off cherry sheet, they were removed	25-Jan-11	Don Alcairdi
Revenues-Tax Levy	School Choice Receiving Tuition	\$11	Since these are direct offsets off cherry sheet, they were removed	25-Jan-11	Don Alcairdi
Revenues-Tax Levy		(\$199)	Removed from state aid number-offset	25-Jan-11	Don Alcairdi
Revenues-Tax Levy		(\$291)			
Revenues-Tax Levy	State Aid (Both APS and Acton Portion of A/B)	\$1,100	To update assumption of 5% rather than 10% cut in state aid	31-Jan-11	Don Alcairdi
Revenues-Tax Levy	Motor Vehicle Excise Tax	\$125	Revised FY12 Estimates	1-Feb-11	John Murray
Revenues-Local Receipts					
Summary	Revenue Increase/(Decrease) since last meeting?	\$1,225			
Summary	Town of Acton Municipal Allocation/COPS expenses	\$2	Revised FY12 Estimates	19-Nov-10	John Murray
Summary	Total Minuteman FY12 Assessment	(\$288)	To reflect consensus from 11/18/10 meeting	19-Nov-10	ALG
Summary	Town of Acton Municipal Allocation	(\$469)	Revised FY12 Estimates	19-Nov-10	John Murray
Summary		(\$755)			
Summary	Budget Capacity for APS Debt Service	\$309	To add capacity to APS before subtracting for APS Debt Service	13-Dec-10	Don Alcairdi
Summary	Budget Capacity for COPS	\$72	To add capacity to APS for COPS before subtracting	13-Dec-10	Don Alcairdi
Summary	Additional Level Service requests added to APS & ABRSD	\$111	Review of Budget Accounts to produce level service	17-Dec-10	Don Alcairdi
Summary	Health Insurance from 9% to 8%, new Estimates for ERI for APS & ABRSD	(\$104)	Review of Budget Accounts to produce level service	20-Dec-10	Don Alcairdi
Summary	Reflects 3 year enrollment allocation percentage for operating budget; regular transportation, debt service, and E & D estimate for Acton				
Summary	portion of current FY12 ABRSD Level Service budget	\$174		10-Jan-11	Don Alcairdi
Summary	Additional Changes in salary accounts	(\$131)		11-Jan-11	Don Alcairdi
Summary	APS Finalization of CASE Assessment and Other SPED Adjustments/Corrections-NET	(\$79)	Reflection of Final CASE Assessment & other SPED adjustments	11-Jan-11	Don Alcairdi
Summary	Net increase:	\$101	& review of ABRSD salary accounts	11-Jan-11	Don Alcairdi
Summary	A/B Finalization of CASE Assessment and Other SPED Adjustments/Corrections & Additional Changes in salary accounts				
Summary		\$453			
Summary	Current Preliminary MM FY12 Assessment	\$125	To reflect revised assessment	13-Jan-11	Don Alcairdi
Summary	Current Health Insurance Numbers-APS	\$104	Updated actual & costs	14-Jan-11	Don Alcairdi
Summary	Current Health Insurance Numbers-ABRHS-NET	\$165	Updated actual & costs	14-Jan-11	Don Alcairdi
Summary	Current Preliminary MM FY12 Assessment	(\$2)	Updated	25-Jan-11	Don Alcairdi
Summary		\$392			
Summary	Health Insurance from 9% to 8%, new Estimates for Town of Acton Municipal	(\$30)	Updated	1-Feb-11	John Murray
Summary	Current Preliminary MM FY12 Assessment	\$8	Updated	7-Feb-11	Don Alcairdi
Summary	Health Insurance from 8% to 3%, new Estimates for Town of Acton Municipal	(\$150)	Updated	24-Feb-11	John Murray
Summary	Health Insurance from 8% to 3%, new Estimates for APS	(\$132)	Updated	24-Feb-11	Don Alcairdi
Summary	Health Insurance from 8% to 3%, new Estimates for ABRSD (NET)	(\$174)	Updated	24-Feb-11	Don Alcairdi
Summary	Sped Tuition Acceleration into FY11-APS & ABRSD	(\$371)	Updated	2-Mar-11	Don Alcairdi
Summary	Health Insurance from 8% to 3%, new Estimates for Town of Acton Municipal	\$0	Updated	4-Mar-11	John Murray
Summary	Expense Increase/(Decrease) since last meeting?	(\$849)			
Location of Change (Sheet)	Subject Title	Amount	Explanation of why assumption changed	Date of Change	Propositor
Summary	Municipal Debt Exclusion	(\$6)	Minor change is due to refinancing of Town debt.	22-Nov-10	Steve Barrett

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Revenues**Tax Levy**

	FY10 Town Meeting	FY11 Recap	FY12	FY13	FY14
Base	\$ 58,969	\$ 61,044	\$ 63,019	\$ 65,020	\$ 67,070
Unused Levy Capacity		(293)	(293)		
2 1/2%	\$ 1,474	\$ 1,526	\$ 1,575	\$ 1,625	\$ 1,677
New Growth	\$ 600	\$ 449	\$ 425	\$ 425	\$ 425
Prior Year Overlay Deficit		(6)			
Overlay	\$ (850)	\$ (612)	\$ (600)	\$ (650)	\$ (650)
Total Tax Levy (excluding debt exclusion)	\$ 60,193	\$ 62,108	\$ 64,127	\$ 66,420	\$ 68,522
Debt Exclusion	\$ 3,036	\$ 3,098	\$ 3,073	\$ 3,034	\$ 2,929
Total Tax Levy (including debt exclusion)	\$ 63,229	\$ 65,206	\$ 67,200	\$ 69,455	\$ 71,450

Debt Exclusion & SBAB Income

	FY10 Town Meeting	FY11 Recap	FY12	FY13	FY14
Debt on APS	\$607	\$619	\$611	\$615	\$614
Debt on JHS/SHS	\$1,516	\$1,593	\$1,601	\$1,604	\$1,609
Municipal Debt Incurred	\$412	\$394	\$378	\$343	\$244
Debt on PSF	\$501	\$492	\$483	\$473	\$462
Total Debt Exclusions	\$3,036	\$3,098	\$3,073	\$3,034	\$2,929
 SBAB Reimbursement - Parker Damon	 \$1,009	 \$1,009	 \$1,009	 \$1,009	 \$1,009
Total Debt Exclusions + SBAB Reimb	\$4,045	\$4,107	\$4,082	\$4,043	\$3,938

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Revenues

State Aid

Cherry Sheet
Regional Revenue (Action Share)
Total State Aid

	FY10 Town Meeting	FY11 Recap	FY12	FY13	FY14
\$	6,641	\$ 6,261	\$ 6,033	\$ 6,136	\$ 6,443
\$	5,817	\$ 5,749	\$ 5,655	\$ 5,766	\$ 6,054
\$	12,458	\$ 12,010	\$ 11,688	\$ 11,903	\$ 12,498

1,423

Action

Chapter 70
SFSS Stimulus
Subtotal Ed Aid

Charter Tuition Reimbursements
School Lunch
Lottery, Beano & Charity Games
General Fund Supplemental to Hold Harmless Lottery
Additional Assistance

Unrestricted General Government Aid
Police Career Incentive
Veterans Benefits
Exemptions: Vets, Blind, Surviving Spouses & Elderly
State Owned Land
Public Libraries
Subtotal-Other

Mosquito Control Projects
Air Pollution Districts
Metropolitan Area Planning Council
RMV Non-Renewal Surcharge
MBTA

Regional Transit
Special Education
School Choice Sending Tuition
Subtotal-Less Assessments

Library and School Lunch Direct Aid (Cherry Sheet Offsets)

Net Cherry Sheet-Town of Acton

Chapter 70
Regional School Transportation

Charter Tuition Reimbursements
Charter School Sending Tuition

School Choice Receiving Tuition
Special Education
School Choice Sending Tuition

Net Cherry Sheet-Acton Portion of Acton/Buxborough

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	FY09 Cherry Sheet	FY10 Cherry Sheet	FY11 Sheet	FY12 Sheet	FY13 Sheet - EST	FY14
\$	5,228,141	\$ 5,123,578	\$ 5,160,527	\$ 5,084,466	\$ 5,084,466	\$ 103,765
\$	5,228,141	\$ 5,480,709	\$ 5,160,527	\$ 5,084,466	\$ 5,084,466	
\$	11,331	\$ 5,967	\$ 3,880	\$ 9.5	\$ 9.5	
\$	12,013	\$ 12,013	\$ 12,013	\$ 10,651	\$ 10,651	
\$	1,484,039	\$ 0	\$ 0	\$ 0	\$ 0	
\$	2,227,222	\$ 0	\$ 0	\$ 0	\$ 0	
\$	29,696	\$ 0	\$ 0	\$ 0	\$ 0	
\$	118,000	\$ 1,232,453	\$ 1,183,155	\$ 1,042,728	\$ 1,042,728	
\$	8,286	\$ 18,748	\$ 9,245	\$ 9,705	\$ 9,705	
\$	38,932	\$ 20,782	\$ 35,498	\$ 40,432	\$ 40,432	
\$	62,997	\$ 37,687	\$ 38,099	\$ 34,738	\$ 34,738	
\$	33,363	\$ 56,752	\$ 51,904	\$ 49,127	\$ 49,127	
\$	2,025,879	\$ 1,410,339	\$ 1,357,506	\$ 1,211,382	\$ 1,211,382	
\$	(52,897)	\$ (53,264)	\$ (52,842)	\$ (55,130)	\$ (55,130)	
\$	(6,571)	\$ (6,601)	\$ (6,749)	\$ (7,189)	\$ (7,189)	
\$	(6,034)	\$ (6,159)	\$ (6,270)	\$ (6,590)	\$ (6,590)	
\$	(8,820)	\$ (9,740)	\$ (8,860)	\$ (14,810)	\$ (14,810)	
\$	(107,610)	\$ (108,703)	\$ (107,508)	\$ (109,543)	\$ (109,543)	
\$	(22,908)	\$ (23,481)	\$ (24,068)	\$ (25,163)	\$ (25,163)	
\$	(15,000)	\$ (15,056)	\$ (15,000)	\$ (10,200)	\$ (10,200)	
\$	(219,840)	\$ (225,654)	\$ (221,297)	\$ (228,626)	\$ (228,626)	
\$	7,034,180	\$ 6,665,394	\$ 6,261,011	\$ 5,450,824	\$ 5,450,824	
\$	5,413,736	\$ 5,305,461	\$ 5,492,159	\$ 5,443,011	\$ 5,443,011	
\$	622,353	\$ 488,864	\$ 479,959	\$ 443,011	\$ 443,011	
\$	113,901	\$ 63,297	\$ 87,563	\$ 29,743	\$ 29,743	
\$	(328,937)	\$ (281,507)	\$ (311,279)	\$ (267,412)	\$ (267,412)	
\$	5,821,053	\$ 5,576,115	\$ 5,748,302	\$ (1,225)	\$ (1,225)	
\$	5,821,053	\$ 5,576,115	\$ 5,748,302	\$ (1,225)	\$ (1,225)	

Percentage of
Action Portion

79.81%

81%

79.81%

79.81%

79.81%

Cherry Sheet Estimated Charge

Revenues

Local Receipts

	FY10	FY11	FY12	FY13	FY14
Town Meeting		Recap			
Excise Taxes	\$ 2,730	\$ 2,515	\$ 2,640	\$ 2,705	\$ 2,773
Fees	\$ 1,080	\$ 999	\$ 1,024	\$ 1,024	\$ 1,050
Miscellaneous Recurring	\$ -	\$ 84	\$ -	\$ -	\$ -
Investment Income	\$ 400	\$ 190	\$ 143	\$ 146	\$ 150
Total Local Receipts	\$ 4,210	\$ 3,788	\$ 3,806	\$ 3,876	\$ 3,973

Motor Vehicle Excise

Penalties and Interest on Taxes and Excises

Payments In Lieu of Taxes

Other Charges For Services

Fees

Misc

Other Departmental Revenue

Licenses and Permits

Fines and Forfeits

Fees

Investment Income

Miscellaneous Recurring

Local Receipts-TOTAL

FY12 Budget

	FY08 Recap	FY09 Recap	FY10 Budget	FY10 Recap	FY11 Recap	FY12 Budget	FY12 Projected
Motor Vehicle Excise	\$2,690,300	\$2,865,000	\$2,595,200	\$2,514,503	\$2,514,503	\$2,595,200	\$2,595,200
Penalties and Interest on Taxes and Excises	\$140,200	\$180,000	\$148,573	\$148,573	\$148,573	\$148,573	\$148,573
Payments In Lieu of Taxes	\$11,500	\$11,500	\$12,328	\$11,934	\$11,934	\$13,328	\$13,328
Other Charges For Services	\$115,800	\$125,000	\$23,779	\$23,779	\$23,779	\$23,779	\$23,779
Fees	\$338,100	\$360,000					
Misc	\$0	\$0		\$37,050	\$0		\$0
Other Departmental Revenue	\$93,100	\$135,000	\$754,782	\$765,587	\$667,872	\$754,782	\$754,782
Licenses and Permits	\$177,700	\$200,000	\$146,811	\$146,812	\$146,812	\$146,811	\$146,811
Fines and Forfeits	\$127,600	\$160,000					
Fees	\$1,004,000	\$1,171,500	\$1,086,273	\$1,133,735	\$998,971	\$1,087,273	\$1,024,035
Investment Income	\$723,700	\$360,750	\$142,658	\$190,210	\$190,210	\$142,658	\$142,658
Miscellaneous Recurring	\$0	\$0	\$0	\$0	\$89,919	\$0	\$0
Local Receipts-TOTAL	\$4,418,000	\$4,397,250	\$3,824,131	\$3,838,448	\$3,787,603	\$3,825,131	\$3,806,196

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Reserves	FY10	FY11	FY12	FY13	FY14
Net Position	Town Meeting				
Free Cash	\$ 2,334	\$ 2,600	\$ 4,650	\$ 3,901	\$ 3,152
Free Cash Oct. 12 STM Vote			(257)		
Free Cash Oct. 25 STM Vote			(170)		
Free Cash Nov. 30 STM Vote		38			
NESWC	\$ 4,469	\$ 3,661	\$ 2,435	\$ 1,859	\$ 1,283
Regional E&D	\$ 1,183	\$ 1,063	\$ 1,368	\$ 1,092	\$ 816
Total Reserve Position	\$ 7,986	\$ 7,362	\$ 8,027	\$ 6,852	\$ 5,251

Revised Estimates from JM 11/19/10

Revised Estimates from JM 11/19/10
Revised from DA 1/10/11

Reserves	FY10	FY11	FY12	FY13	FY14
Free Cash	Town Meeting	Recap			
NESWC	\$1,142	\$1,722	\$999	\$999	\$999
Regional E&D - Acton Share	\$455	\$808	\$576	\$576	\$576
	\$355	\$748	\$426	\$426	\$426
Total Use of Reserves	\$1,952	\$3,278	\$2,000	\$2,001	\$2,001
		22.82%			

Reserves	FY10	FY11	FY12	FY13	FY14
Assumption of Replenishment	Town Meeting	Town Meeting			
Free Cash	\$250	\$250	\$250	\$250	\$250
Unused Warrant Articles, Land Titles		\$1,738			
NESWC	\$455	\$0	\$0	\$0	\$0
Regional E&D - Acton Share	\$150	\$150	\$150	\$150	\$150
One-time change in Transportation		\$478			
Total Assumption of Replenishment	\$855	\$2,616	\$400	\$400	\$400

Table 6

ACTON-BOXBOROUGH RSD
Analysis of Assessments
Projected State Aid Numbers
School Year 2011-2012

	GROSS BUDGET 2011-2012	ACTON 79.81%	BOXBOROUGH 20.19%
INSIDE DEBT LIMIT:			
OPERATING BUDGET	\$34,479,015	\$27,517,702	\$6,961,313
REGULAR TRANSPORTATION	\$1,370,300	\$1,077,710	\$292,590
SPED TRANSPORTATION	\$765,052	\$610,588	\$154,464
TOTAL INSIDE DEBT LIMIT	\$36,614,367	\$29,206,000	\$7,408,367
OUTSIDE DEBT LIMIT:			
CONST DEBT SERVICE (JHS&SHS/OUTSIDE 2 1/2)			
JH CONSTRUCTION/RENOVATION	\$459,340	\$389,566	\$69,774
SH CONSTRUCTION/RENOVATION	\$1,428,644	\$1,211,633	\$217,011
TOTAL OUTSIDE DEBT LIMIT	\$1,887,984	\$1,601,199	\$286,785
GROSS BUDGET	\$38,502,351	\$30,807,199	\$7,695,152
DEFERRAL OF TEACHER SALARIES	\$0	\$0	\$0
TOTAL BUDGET INCLUDING DEFERRAL	\$38,502,351	\$30,807,199	\$7,695,152
OTHER FINANCING SOURCES:			
CHAPTER 70 BASE AID	\$6,620,676	\$5,283,962	\$1,336,715
CHOICE/CHARTER SCHOOL ASSESSMENT	(\$335,061)	(\$267,412)	(\$67,649)
CHARTER SCHOOL AID	\$37,268	\$29,743	\$7,524
REGIONAL SCHOOL TRANSPORTATION (Cherry Sheet)	\$564,346	\$443,011	\$121,334
TRANSFER FROM PREMIUM ON LOAN-JHS	\$658	\$558	\$100
TRANSFER FROM RESERVES (E&D)	\$502,300	\$426,001	\$76,299
TOTAL OTHER FINANCING SOURCES	\$7,390,186	\$5,915,863	\$1,474,324
ASSESSMENTS	\$31,112,165	\$24,891,337	\$6,220,828

*Premium must be used to reduce debt service costs.

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Table 6
ACTON-BOXBOROUGH RSD
Analysis of Assessments
Projected State Aid Numbers
School Year 2011-2012

	GROSS BUDGET 2011-2012	ACTON 79.81%	BOXBOROUGH 20.19%
INSIDE DEBT LIMIT:			
OPERATING BUDGET	\$34,479,015	\$27,517,702	\$6,961,313
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CHOICE/CHARTER SCHOOL ASSESSMENT	(\$335,061)	(\$267,412)	(\$67,649)
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TRANSFER FROM RESERVES (E&D)	\$502,300	\$426,001	\$76,299
TOTAL OTHER FINANCING SOURCES	\$7,390,186	\$5,915,863	\$1,474,324
ASSESSMENTS	\$31,112,165	\$24,891,337	\$6,220,828

*Premium must be used to reduce debt service costs.

Allocation of Revenues

Net Position

Summary of Municipal Allocation

	FY11	FY12	Variance	% Change
Municipal Budget	\$24,545	\$25,136		
STM Votes	\$151	\$0		
SBAB	\$1,009	\$1,009		
APS Debt	\$619	\$611		
Municipal Debt	\$394	\$378		
PSF Debt	\$492	\$483		
APS Debt Transfer in	\$309	\$309		
COPS in School Transfer in	\$70	\$72		
Total Operating Budget	\$27,589	\$27,998	\$409	1.5%

Breakout of APS Allocation

Operating Budget	\$26,289	\$26,495		
Less APS Debt Transfers out	(\$309)	(\$309)		
Less COPS in School Transfers out	(\$70)	(\$72)		
Net Operating Budget	\$25,910	\$26,114	\$204	0.8%

Breakout of ABRSD Allocation

Operating Budget	\$28,849	\$29,206		
Debt	\$1,593	\$1,601		
Total Budget	\$30,442	\$30,807		
Less Regional Revenue	(\$5,749)	(\$5,490)		
Less E&D	(\$748)	(\$426)		
Net Operating Budget	\$23,945	\$24,891	\$946	4.0%

Breakout of Minuteman Allocation

Operating Budget	\$608	\$777		
Capital & Subsidy	\$0	\$0		
Total Operating Budget	\$608	\$777	\$169	27.8%

Allocation of Revenues

	FY10 Town Meeting	FY11 Town Meeting	FY12	FY13
Municipal	30.7	30.56		
Schools	69.3	69.44		

Check of Totals

All Budget	\$78,052	\$79,780		
Reserves Used	\$3,278	\$2,000		
Total Spending	\$81,330	\$81,780		

ALG Target	\$81,184	\$81,614		
Difference	\$146.26	\$166.14		

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Town of Acton Revenues

A. Revenues (GROSS)

	FY10	FY11	FY12	FY13	FY14
Tax Levy (excluding debt exclusion)	\$60,193	\$62,108	\$64,420	\$66,420	\$68,522
State Aid	\$12,458	\$12,010	\$11,365	\$12,030	\$12,632
EdJobs (Acton share of APS & ABRSD for school use in FY13)	\$0	\$0	\$0	\$726	\$0
Local Receipts	\$4,210	\$1,788	\$3,806	\$3,876	\$3,973
Debt Exclusion	\$3,036	\$3,098	\$3,073	\$3,034	\$2,929
SBAB Reimbursement	\$1,009	\$1,009	\$1,009	\$1,009	\$1,009
Total Revenues (including debt)	\$80,906	\$82,012	\$83,673	\$87,095	\$89,063

B. Use of Reserves (TOTAL)

Reserves

\$2,001

C. Debt Exclusion Debt Service

APS School Debt Exclusion	\$619	\$611	\$614	\$615	\$614
Public Safety Facility Debt Exclusion	\$394	\$483	\$473	\$473	\$462
Municipal Debt Exclusion	\$492	\$378	\$343	\$343	\$244
JHS/SHS Debt Exclusion	\$1,593	\$1,601	\$1,604	\$1,609	\$1,609
SBAB Reimbursement-Parlier/Damon	\$1,009	\$1,009	\$1,009	\$1,009	\$1,009
Total Debt Exclusion/SBAB	\$4,107	\$4,082	\$4,043	\$4,043	\$3,938

D. Available Town Revenues (NET) (A + B - C)

\$78,813

\$81,183

\$85,053

\$87,127

Revenue Increase/(Decrease) since last meeting?

\$1,225

Town of Acton Expenditures

FY11 ATM Article 13 (April 2010) & STM (June 2010)
FY11 Acton Municipal Capacity Not Utilized
+ Transfer to Acton Municipal for APS Debt
+ Transfer to Acton Municipal for COPS
Total Municipal Allocation

FY12 Dec 2010 Town Level Service Budget less \$2.481m in Debt Exclusion expenses
zero cota Patrol and Dispatch

\$25,798

\$25,688

\$25,136

\$24,543

Acton Public Schools Allocation
- Transfer to Acton Municipal for APS Debt
- Transfer to Acton Municipal for COPS
Total APS Allocation

\$309

\$309

\$309

\$309

Town of Acton Portion of ABRSD Allocation

\$28,289

\$27,474

\$26,495

\$26,289

Total Minuteman Allocation

\$824

\$800

\$777

\$608

Non-Recurring Expenses From Special Town Meeting Votes
Oct 25 2010 Caonette Land Purchase
Oct 12 2010 Caonette Land Purchase
June 14 2010 FY09-10 Fire
Article 23 ATM Bridge Work
Article 12 Police Sup Post Due

\$0

\$0

\$0

\$170

Non-Recurring Expenses From Special Town Meeting Votes
Oct 25 2010 Caonette Land Purchase
Oct 12 2010 Caonette Land Purchase
June 14 2010 FY09-10 Fire
Article 23 ATM Bridge Work
Article 12 Police Sup Post Due

\$0

\$0

\$0

\$257

Non-Recurring Expenses From Special Town Meeting Votes
Oct 25 2010 Caonette Land Purchase
Oct 12 2010 Caonette Land Purchase
June 14 2010 FY09-10 Fire
Article 23 ATM Bridge Work
Article 12 Police Sup Post Due

\$0

\$0

\$0

\$86

Non-Recurring Expenses From Special Town Meeting Votes
Oct 25 2010 Caonette Land Purchase
Oct 12 2010 Caonette Land Purchase
June 14 2010 FY09-10 Fire
Article 23 ATM Bridge Work
Article 12 Police Sup Post Due

\$0

\$0

\$0

\$210

Non-Recurring Expenses From Special Town Meeting Votes
Oct 25 2010 Caonette Land Purchase
Oct 12 2010 Caonette Land Purchase
June 14 2010 FY09-10 Fire
Article 23 ATM Bridge Work
Article 12 Police Sup Post Due

\$0

\$0

\$0

\$31

Non-Recurring Expenses From Special Town Meeting Votes
Oct 25 2010 Caonette Land Purchase
Oct 12 2010 Caonette Land Purchase
June 14 2010 FY09-10 Fire
Article 23 ATM Bridge Work
Article 12 Police Sup Post Due

\$0

\$0

\$0

\$210

Non-Recurring Expenses From Special Town Meeting Votes
Oct 25 2010 Caonette Land Purchase
Oct 12 2010 Caonette Land Purchase
June 14 2010 FY09-10 Fire
Article 23 ATM Bridge Work
Article 12 Police Sup Post Due

\$0

\$0

\$0

\$210

Non-Recurring Expenses From Special Town Meeting Votes
Oct 25 2010 Caonette Land Purchase
Oct 12 2010 Caonette Land Purchase
June 14 2010 FY09-10 Fire
Article 23 ATM Bridge Work
Article 12 Police Sup Post Due

\$0

\$0

\$0

\$210

Non-Recurring Expenses From Special Town Meeting Votes
Oct 25 2010 Caonette Land Purchase
Oct 12 2010 Caonette Land Purchase
June 14 2010 FY09-10 Fire
Article 23 ATM Bridge Work
Article 12 Police Sup Post Due

\$0

\$0

\$0

\$210

Non-Recurring Expenses From Special Town Meeting Votes
Oct 25 2010 Caonette Land Purchase
Oct 12 2010 Caonette Land Purchase
June 14 2010 FY09-10 Fire
Article 23 ATM Bridge Work
Article 12 Police Sup Post Due

\$0

\$0

\$0

\$210

Non-Recurring Expenses From Special Town Meeting Votes
Oct 25 2010 Caonette Land Purchase
Oct 12 2010 Caonette Land Purchase
June 14 2010 FY09-10 Fire
Article 23 ATM Bridge Work
Article 12 Police Sup Post Due

\$0

\$0

\$0

\$210

Non-Recurring Expenses From Special Town Meeting Votes
Oct 25 2010 Caonette Land Purchase
Oct 12 2010 Caonette Land Purchase
June 14 2010 FY09-10 Fire
Article 23 ATM Bridge Work
Article 12 Police Sup Post Due

\$0

\$0

\$0

\$210

Non-Recurring Expenses From Special Town Meeting Votes
Oct 25 2010 Caonette Land Purchase
Oct 12 2010 Caonette Land Purchase
June 14 2010 FY09-10 Fire
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\$0

\$0

\$210

Non-Recurring Expenses From Special Town Meeting Votes
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\$0

\$210

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\$210

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\$210

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Non-Recurring Expenses From Special Town Meeting Votes
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\$0

\$0

\$210

Non-Recurring Expenses From Special Town Meeting Votes
Oct 25 2010 Caon

Location of Change (Sheet)	Subject Title	Amount	Explanation of why assumption changed	Date of Change	Proposer
Revenues-Local Receipts	Motor Vehicle Excise Tax	(\$81)	Revised FY12 Estimates	19-Nov-10	John Murray
Revenues-Local Receipts	Fees	(\$63)	Revised FY12 Estimates	19-Nov-10	John Murray
Revenues-Local Receipts	Free Cash	\$864	To reflect consensus for use of FY12 Reserves from 11/18/10 meeting	19-Nov-10	ALG
Revenues-Local Receipts	NESWC	\$498	To reflect consensus for use of FY12 Reserves from 11/18/10 meeting	19-Nov-10	ALG
Revenues-Local Receipts	Regional E&D - Acton Share	\$638	To reflect consensus for use of FY12 Reserves from 11/18/10 meeting	19-Nov-10	ALG
Revenues-Tax Levy	Tax Levy Base	(\$50)	To reflect final tax levy numbers from FY11 recap	7-Jan-11	Don Aicardi
Revenues-Tax Levy	FY12 2 1/2 Increase	(\$2)	To reflect final tax levy numbers from FY11 recap	7-Jan-11	Don Aicardi
Revenues-Tax Levy	New Growth	(\$52)	To Update FY12 & FY13 Estimates	18-Jan-11	John Murray
Revenues-Tax Levy	Removal of Library and School Lunch Revenue-Acton	(\$75)	Since these are direct offsets off cherry sheet, they were removed	25-Jan-11	Don Aicardi
Revenues-Tax Levy	Removal of Library and School Lunch Revenue-AB	\$11	Since these are direct offsets off cherry sheet, they were removed	25-Jan-11	Don Aicardi
Revenues-Tax Levy	School Choice Receiving Tuition	(\$199)	Removed from state aid number-offset	25-Jan-11	Don Aicardi
Revenues-Tax Levy	State Aid (Both APS and Acton Portion of A/B)	\$1,100	To update assumption of 5% rather 10% cut in state aid	31-Jan-11	Don Aicardi
Revenues-Local Receipts	Motor Vehicle Excise Tax	\$125	Revised FY12 Estimates	1-Feb-11	John Murray
Summary	Revenue Increase/(Decrease) since last meeting?	\$1,225			
Summary	Town of Acton Municipal Allocation/COPS expenses	\$2	Revised FY12 Estimates	19-Nov-10	John Murray
Summary	Total Minuteman FY12 Assessment	(\$288)	To reflect consensus from 11/18/10 meeting	19-Nov-10	ALG
Summary	Town of Acton Municipal Allocation	(\$469)	Revised FY12 Estimates	19-Nov-10	John Murray
Summary	Budget Capacity for APS Debt Service	\$309	To add capacity to APS before subtracting for APS Debt Service	13-Dec-10	Don Aicardi
Summary	Budget Capacity for COPS	\$72	To add capacity to APS for COPS before subtracting	13-Dec-10	Don Aicardi
Summary	Additional Level Service requests added to APS & ABRSD	\$111	Review of Budget Accounts to produce level service	17-Dec-10	Don Aicardi
Summary	Health Insurance from 9% to 8%; new Estimates for ERI for APS & ABRSD	(\$104)	Review of Budget Accounts to produce level service	20-Dec-10	Don Aicardi
Summary	Reflects 3 year enrollment allocation percentage for operating budget; regular transportation, debt service, and E & D estimate for Acton				
Summary	portion of current FY12 ABRSD Level Service budget	\$174		10-Jan-11	Don Aicardi
Summary	Additional Changes in salary accounts	(\$131)	Review of Salary Accounts	11-Jan-11	Don Aicardi
Summary	APS Finalization of CASE Assessment and Other SPED Adjustments/Corrections-NET	(\$79)	Reflection of Final CASE Assessment & other SPED adjustments	11-Jan-11	Don Aicardi
Summary	Net increase:	\$101	Reflection of Final CASE Assessment & other SPED adjustments & review of ABRSD salary accounts	11-Jan-11	Don Aicardi
Summary	A/B Finalization of CASE Assessment and Other SPED Adjustments/Corrections & Additional Changes in salary accounts				
Summary	Current Preliminary MM FY12 Assessment	\$453	To reflect revised assessment	13-Jan-11	Don Aicardi
Summary	Current Health Insurance Numbers-APS	\$125	Updated actual & costs	14-Jan-11	Don Aicardi
Summary	Current Health Insurance Numbers-ABRHS-NET	\$165	Updated actual & costs	14-Jan-11	Don Aicardi
Summary	Current Preliminary MM FY12 Assessment	(\$2)	Updated	25-Jan-11	Don Aicardi
Summary	Health Insurance from 9% to 8%; new Estimates for Town of Acton Municipal	\$392			
Summary	Current Preliminary MM FY12 Assessment	(\$80)	Updated	1-Feb-11	John Murray
Summary	Health Insurance from 8% to 3%; new Estimates for Town of Acton Municipal	\$8	Updated	7-Feb-11	Don Aicardi
Summary	Health Insurance from 8% to 3%; new Estimates for APS	(\$150)	Updated	24-Feb-11	John Murray
Summary	Health Insurance from 8% to 3%; new Estimates for ABRSD (NET)	(\$132)	Updated	24-Feb-11	Don Aicardi
Summary	Sped Tuition Acceleration into FY11-APS & ABRSD	(\$174)	Updated	24-Feb-11	Don Aicardi
Summary	Health Insurance from 8% to 3%; new Estimates for Town of Acton Municipal	(\$371)	Updated	2-Mar-11	Don Aicardi
Summary	Expense Increase/(Decrease) since last meeting?	\$0	Updated	4-Mar-11	John Murray
Summary	Health Insurance from 8% to 3%; new Estimates for Town of Acton Municipal	(\$849)			
Location of Change (Sheet)	Subject Title	Amount	Explanation of why assumption changed	Date of Change	Proposer
Summary	Municipal Debt Exclusion	(\$6)	Minor change is due to refinancing of Town debt	22-Nov-10	Steve Barrett

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Revenues**Tax Levy**

	FY10		FY11		FY12		FY13		FY14	
	Town Meeting		Recap							
Base	\$	58,969	\$	61,044	\$	63,019	\$	65,020	\$	67,070
Unused Levy Capacity				(293)						
2 1/2%	\$	1,474	\$	1,526	\$	1,575	\$	1,625	\$	1,677
New Growth	\$	600	\$	449	\$	425	\$	425	\$	425
Prior Year Overlay Deficit				(6)						
Overlay	\$	(850)	\$	(612)	\$	(600)	\$	(650)	\$	(650)
Total Tax Levy (excluding debt exclusion)	\$	60,193	\$	62,108	\$	64,420	\$	66,420	\$	68,522
Debt Exclusion	\$	3,036	\$	3,098	\$	3,073	\$	3,034	\$	2,929
Total Tax Levy (including debt exclusion)	\$	63,229	\$	65,206	\$	67,493	\$	69,455	\$	71,450

Debt Exclusion & SBAB Income

	FY10 Town Meeting	FY11 Recap	FY12	FY13	FY14
Debt on APS	\$607	\$619	\$611	\$615	\$614
Debt on JHS/SHS	\$1,516	\$1,593	\$1,601	\$1,604	\$1,609
Municipal Debt Incurred	\$412	\$394	\$378	\$343	\$244
Debt on PSF	\$501	\$492	\$483	\$473	\$462
Total Debt Exclusions	\$3,036	\$3,098	\$3,073	\$3,034	\$2,929
 SBAB Reimbursement - Parker Damon	 \$1,009	 \$1,009	 \$1,009	 \$1,009	 \$1,009
Total Debt Exclusions + SBAB Reimb	\$4,045	\$4,107	\$4,082	\$4,043	\$3,938

Revenues

State Aid

Cherry Sheet

Regional Revenue (Acton Share)

Total State Aid

	FY10 Town Meeting	FY11 Recap	FY12	FY13	FY14
\$	6,641	6,261	5,877	6,239	6,551
\$	5,817	5,749	5,488	5,791	6,081
\$	12,458	12,010	11,365	12,030	12,632

1,100

\$

Acton

Chapter 70

SFSF Stimulus

Subtotal Ed Aid

Charter Tuition Reimbursements

School Lunch

Lottery, Beano & Charity Games

General Fund Supplemental to Hold Harmless Lottery

Additional Assistance

Unrestricted General Government Aid

Police Career Incentive

Veterans Benefits

Exemptions: Vets, Blind, Surviving Spouses & Elderly

State Owned Land

Public Libraries

Subtotal-Other

	FY09 Cherry Sheet	FY10 Cherry Sheet	FY11 Cherry Sheet	FY12 Cherry Sheet	FY13 Sheet - EST
\$	\$5,228,141	\$5,123,578	\$5,160,527	\$5,160,527	\$4,928,819
\$	\$5,228,141	\$5,480,709	\$5,160,527	\$5,160,527	\$4,928,819
\$	\$11,331	\$5,967	\$3,880	\$3,880	\$9.5
\$	\$12,013	\$12,013	\$0	\$0	\$10,651
\$	\$1,484,039	\$0	\$0	\$0	\$0
\$	\$227,222	\$0	\$0	\$0	\$0
\$	\$29,696	\$0	\$0	\$0	\$0
\$	\$0	\$1,232,453	\$1,183,155	\$1,183,155	\$1,042,728
\$	\$118,000	\$18,748	\$9,245	\$9,245	\$9,705
\$	\$8,286	\$20,782	\$35,498	\$35,498	\$40,432
\$	\$38,932	\$37,687	\$38,099	\$38,099	\$34,738
\$	\$62,997	\$56,752	\$51,904	\$51,904	\$49,127
\$	\$33,363	\$25,937	\$25,937	\$25,937	\$24,491
\$	\$2,025,879	\$1,410,339	\$1,357,506	\$1,357,506	\$1,211,882

Takes Governor's House 1 Proposal and Reduced by 5%

Assumes 5% decrease from Governor's House 1

Assumes 5% decrease from Governor's House 1

Assumes 5% decrease from Governor's House 1

Assumes 5% decrease from Governor's House 1

Assumes 5% decrease from Governor's House 1

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Assumes 5% decrease from Governor's House 1

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Assumes 5% decrease from Governor's House 1

Mosquito Control Projects

Air Pollution Districts

Metropolitan Area Planning Council

RMV Non-Renewal Surcharge

MBTA

Regional Transit

Special Education

School Choice Sending Tuition

Subtotal-Less Assessments

Assumes 2% decrease from final FY11 Cherry Sheet

Assumes 2% decrease from final FY11 Cherry Sheet

Assumes 2% decrease from final FY11 Cherry Sheet

Assumes 2% decrease from final FY11 Cherry Sheet

Assumes 2% decrease from final FY11 Cherry Sheet

Assumes 2% decrease from final FY11 Cherry Sheet

Assumes 2% decrease from final FY11 Cherry Sheet

Assumes 2% decrease from final FY11 Cherry Sheet

Assumes 2% decrease from final FY11 Cherry Sheet

Library and School Lunch Direct Aid (Cherry Sheet Offsets)

Net Cherry Sheet-Town of Acton

\$7,034,180	\$6,665,394	\$6,261,011	\$5,876,533	\$5,488,079
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Acton-Boxborough

Chapter 70

Regional School Transportation

Charter Tuition Reimbursements

Charter School Sending Tuition

School Choice Receiving Tuition

Special Education

School Choice Sending Tuition

Net Cherry Sheet-Acton Portion of Acton/Boxborough

Percentage of
Acton Portion

\$0

79.81%

81%

79.81%

79.81%

79.81%

79.81%

Cherry Sheet Estimated Charge

Net Cherry Sheet-Acton Portion of Acton/Boxborough

19 of 24

DRAFT - Discussion Purposes Only

Presented to ALG Meeting 3/2/2011

Revenues

Local Receipts

	FY10	FY11	FY12	FY13	FY14
Excise Taxes	Town Meeting	Recap			
Fees	\$ 2,730	\$ 2,515	\$ 2,640	\$ 2,705	\$ 2,773
Miscellaneous Recurring	\$ 1,080	\$ 999	\$ 1,024	\$ 1,024	\$ 1,050
Investment Income	\$ -	\$ 84	\$ -	\$ -	\$ -
Total Local Receipts	\$ 400	\$ 190	\$ 143	\$ 146	\$ 150
	\$ 4,210	\$ 3,788	\$ 3,806	\$ 3,876	\$ 3,973

Motor Vehicle Excise

Penalties and Interest on Taxes and Excises

Payments in Lieu of Taxes

Other Charges For Services

Fees

Misc

Other Departmental Revenue

Licenses and Permits

Fines and Forfeits

Fees

Investment Income

Miscellaneous Recurring

Local Receipts-TOTAL

FY12 Budget

	FY08 Recap	FY09 Recap	FY10 Budget	FY10 Recap	FY11 Recap	FY12 Budget	FY12 Projected
Motor Vehicle Excise	\$2,690,300	\$2,865,000	\$2,595,200	\$2,514,503	\$2,514,503	\$2,595,200	\$2,689,503
Penalties and Interest on Taxes and Excises	\$140,200	\$180,000	\$148,573	\$148,573	\$148,573	\$148,573	\$148,573
Payments in Lieu of Taxes	\$11,500	\$11,500	\$12,328	\$11,934	\$11,934	\$13,328	\$13,328
Other Charges For Services	\$115,800	\$125,000	\$23,779	\$23,779	\$23,779	\$23,779	\$23,779
Fees	\$338,100	\$360,000					
Misc	\$0	\$0		\$37,050	\$0		\$0
Other Departmental Revenue	\$93,100	\$135,000	\$754,782	\$765,587	\$667,872	\$754,782	\$704,872
Licenses and Permits	\$177,700	\$200,000	\$146,811	\$146,812	\$146,812	\$146,811	\$146,811
Fines and Forfeits	\$127,600	\$160,000	\$1,086,273	\$1,133,735	\$998,971	\$1,087,273	\$1,024,035
Fees	\$1,004,000	\$1,171,500					
Investment Income	\$723,700	\$360,750	\$142,658	\$190,210	\$190,210	\$142,658	\$142,658
Miscellaneous Recurring	\$0	\$0	\$0	\$0	\$83,919	\$0	\$0
Local Receipts-TOTAL	\$4,418,000	\$4,397,250	\$3,824,131	\$3,838,448	\$3,787,603	\$3,825,131	\$3,806,198

20 of 24

Reserves	FY10	FY11	FY12	FY13	FY14
Net Position	Town Meeting				
Free Cash	\$ 2,334	\$ 2,600	\$ 4,650	\$ 3,901	\$ 3,152
Free Cash Oct. 12 STM Vote			(257)		
Free Cash Oct. 25 STM Vote			(170)		
Free Cash Nov. 30 STM Vote		38			
NESWC	\$ 4,469	\$ 3,661	\$ 2,435	\$ 1,859	\$ 1,283
Regional E&D	\$ 1,183	\$ 1,063	\$ 1,368	\$ 1,092	\$ 816
Total Reserve Position	\$ 7,986	\$ 7,362	\$ 8,027	\$ 6,852	\$ 5,251

Revised Estimates from JM 11/19/10

Revised Estimates from JM 11/19/10
Revised from DA 1/10/11

Reserves	FY10	FY11	FY12	FY13	FY14
Free Cash	Town Meeting	Recap			
NESWC	\$1,142	\$1,722	\$999	\$999	\$999
Regional E&D - Acton Share	\$455	\$808	\$576	\$576	\$576
	\$355	\$748	\$426	\$426	\$426
Total Use of Reserves	\$1,952	\$3,278	\$2,000	\$2,001	\$2,001

22.82%

Reserves	FY10	FY11	FY12	FY13	FY14
Assumption of Replenishment	Town Meeting	Town Meeting			
Free Cash	\$250	\$250	\$250	\$250	\$250
Unused Warrant Articles, Land Titles		\$1,738			
NESWC	\$455	\$0	\$0	\$0	\$0
Regional E&D - Acton Share	\$150	\$150	\$150	\$150	\$150
One-time change in Transportation		\$478			
Total Assumption of Replenishment	\$855	\$2,616	\$400	\$400	\$400

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Table 6

ACTON-BOXBOROUGH RSD
Analysis of Assessments
Projected State Aid Numbers
School Year 2011-2012

	GROSS BUDGET 2011-2012	ACTON 79.81%	BOXBOROUGH 20.19%
INSIDE DEBT LIMIT:			
OPERATING BUDGET	\$34,479,015	\$27,517,702	\$6,961,313
REGULAR TRANSPORTATION	\$1,370,300	\$1,077,710	\$292,590
SPED TRANSPORTATION	\$765,052	\$610,588	\$154,464
TOTAL INSIDE DEBT LIMIT	\$36,614,367	\$29,206,000	\$7,408,367
OUTSIDE DEBT LIMIT:			
CONST DEBT SERVICE (JHS&SHS/OUTSIDE 2 1/2)			
JH CONSTRUCTION/RENOVATION	\$459,340	\$389,566	\$69,774
SH CONSTRUCTION/RENOVATION	\$1,428,644	\$1,211,633	\$217,011
TOTAL OUTSIDE DEBT LIMIT	\$1,887,984	\$1,601,199	\$286,785
GROSS BUDGET	\$38,502,351	\$30,807,199	\$7,695,152
DEFERRAL OF TEACHER SALARIES	\$0	\$0	\$0
TOTAL BUDGET INCLUDING DEFERRAL	\$38,502,351	\$30,807,199	\$7,695,152
OTHER FINANCING SOURCES:			
CHAPTER 70 BASE AID	\$6,620,676	\$5,283,962	\$1,336,715
CHOICE/CHARTER SCHOOL ASSESSMENT	(\$335,061)	(\$267,412)	(\$67,649)
CHARTER SCHOOL AID	\$37,268	\$29,743	\$7,524
REGIONAL SCHOOL TRANSPORTATION (Cherry Sheet)	\$564,346	\$443,011	\$121,334
TRANSFER FROM PREMIUM ON LOAN-JHS	\$658	\$558	\$100
TRANSFER FROM RESERVES (E&D)	\$502,300	\$426,001	\$76,299
TOTAL OTHER FINANCING SOURCES	\$7,390,186	\$5,915,863	\$1,474,324
ASSESSMENTS	\$31,112,165	\$24,891,337	\$6,220,828

*Premium must be used to reduce debt service costs.

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Table 6
ACTON-BOXBOROUGH RSD
 Analysis of Assessments
 Projected State Aid Numbers
 School Year 2011-2012

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TOTAL OUTSIDE DEBT LIMIT	\$1,887,984	\$1,601,199	\$286,785
GROSS BUDGET	\$38,502,351	\$30,807,199	\$7,695,152
DEFERRAL OF TEACHER SALARIES	\$0	\$0	\$0
TOTAL BUDGET INCLUDING DEFERRAL	\$38,502,351	\$30,807,199	\$7,695,152
OTHER FINANCING SOURCES:			
CHAPTER 70 BASE AID	\$6,620,676	\$5,283,962	\$1,336,715
CHOICE/CHARTER SCHOOL ASSESSMENT	(\$335,061)	(\$267,412)	(\$67,649)
CHARTER SCHOOL AID	\$37,268	\$29,743	\$7,524
REGIONAL SCHOOL TRANSPORTATION (Cherry Sheet)	\$564,346	\$443,011	\$121,334
TRANSFER FROM PREMIUM ON LOAN-JHS	\$658	\$558	\$100
TRANSFER FROM RESERVES (E&D)	\$502,300	\$426,001	\$76,299
TOTAL OTHER FINANCING SOURCES	\$7,390,186	\$5,915,863	\$1,474,324
ASSESSMENTS	\$31,112,165	\$24,891,337	\$6,220,828

*Premium must be used to reduce debt service costs.

Allocation of Revenues

Net Position

Summary of Municipal Allocation

	FY11	FY12	Variance	% Change
Municipal Budget	\$24,545	\$25,136		
STM Votes	\$151	\$0		
SBAB	\$1,009	\$1,009		
APS Debt	\$619	\$611		
Municipal Debt	\$394	\$378		
PSF Debt	\$492	\$483		
APS Debt Transfer in	\$309	\$309		
COPS in School Transfer in	\$70	\$72		
Total Operating Budget	\$27,589	\$27,998	\$409	1.5%

Breakout of APS Allocation

Operating Budget	\$26,289	\$26,495		
Less APS Debt Transfers out	(\$309)	(\$309)		
Less COPS in School Transfers out	(\$70)	(\$72)		
Net Operating Budget	\$25,910	\$26,114	\$204	0.8%

Breakout of ABRSD Allocation

Operating Budget	\$28,849	\$29,206		
Debt	\$1,593	\$1,601		
Total Budget	\$30,442	\$30,807		
Less Regional Revenue	(\$5,749)	(\$5,490)		
Less E&D	(\$748)	(\$426)		
Net Operating Budget	\$23,945	\$24,891	\$946	4.0%

Breakout of Minuteman Allocation

Operating Budget	\$608	\$777		
Capital & Subsidy	\$0	\$0		
Total Operating Budget	\$608	\$777	\$169	27.8%

Allocation of Revenues

	FY10 Town Meeting	FY11 Town Meeting	FY12	FY13
Municipal	30.7	30.56		
Schools	69.3	69.44		

Check of Totals

All Budget	\$78,052	\$79,780		
Reserves Used	\$3,278	\$2,000		
Total Spending	\$81,330	\$81,780		
ALG Target	\$81,184	\$81,614		
Difference	\$146.26	\$166.14		

File: JFABA

NONRESIDENT TUITION CHARGES

Eligibility for enrollment in the Acton Public Schools or the Acton-Boxborough Regional Schools is governed by Massachusetts General Laws, Chapter 76. Except as provided for in collective bargaining agreements, the School Choice Law, the McKinney-Vento Homeless Act, the Admission of Exchange Students Policy, or tuition students as provided below, the Acton Public Schools will only admit students who reside in the town of Acton, and the Acton-Boxborough Regional Schools will only admit students who reside in the towns of Acton or Boxborough.

Residence is generally defined as sleeping in the town of Acton or Boxborough (in a residence also occupied by the student's parent or legal guardian) for at least four (4) nights per week. Families enrolling students will be required to show proof of residency. Students enrolled in the Acton Public Schools or the Acton-Boxborough Regional Schools are required to maintain residency and may be asked for verification of residency. Students who are no longer residents will be asked to withdraw from the school district.

The Superintendent may make arrangements with a neighboring community for an Acton or Boxborough student to attend school in that community or for a student from another community to attend school in Acton or Acton-Boxborough providing the student requires special education pursuant to Mass Gen Laws chapter 71B (Chapter 766) and/or related federal laws. The committee shall set the rate for tuition for special education programs each year in the spring upon the recommendation of the Superintendent. The tuition set for special education programs shall be based on the actual costs of the specific special education program.

If any other students from outside Acton or Boxborough wish to enroll on a tuition basis, the School Committee must approve such application on a space available basis. The committee shall set the rate for tuition each year in the spring upon the recommendation of the Superintendent. The tuition set pursuant to this policy shall be the average expense per pupil (including in such average both regular education costs and special education costs) for the Acton Public School District and the Acton-Boxborough Regional School District, respectively.

Legal References:

Mass. Gen.Laws, c. 76, s 6

Mass. Gen.Laws, c. 76, s 12

Mass. Gen.Laws, c. 76, s 12A

Mass. Gen.Laws, c. 76, s 12B

Mass. Gen.Laws, c. 71, s 6A

Subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act (Title X, Part C, of the No Child Left Behind Act)

Personnel Office
Acton Public Schools
Acton-Boxborough Regional Schools

TO: Policy Subcommittee
DATE: February 25, 2011
FROM: Marie Altieri
SUBJECT: Tuition Policy

Peter Ebb reviewed the policy subcommittee's draft Nonresident Tuition Policy and the associated legal language. He is comfortable the a tuition rate which is the average of regular ed per pupil costs and special ed per pupil costs meets the requirements for out of state and in-state tuition students as outlined in MGL.

Payment of Tuition for Non-resident Children

Chapter 76: Section 6. If a child resides temporarily in a town other than the legal residence of his parent or guardian for the special purpose of their attending school, the child may attend school with the authorization of the school committee of said town, and the said town may recover tuition from the parent or guardian, unless under section twelve of chapter seventy-six, such tuition is payable by a town. Tuition payable by the parent or guardian shall, for the period of attendance, be computed at the regular rate established by the school committee for non-resident pupils, but in no case exceeding the average expense per pupil in such school for said period. The school committee of the town in which a child is temporarily residing for the special purpose of their attending school may waive all or part of the tuition charge for such child.

Students from Outside the State

Chapter 71: Section 6A. Any city, town, or regional school district, acting through its school committee, may, if the school committee finds it has adequate space, accept in any of its schools, including vocational schools, any pupil who resides outside the commonwealth and may contract with the parent or guardian of the pupil, or, if the school committee of the city or town where the child resides, is authorized by law to so contract, with such school committee, for the admission of the pupil into its school system and for a tuition charge which shall in no case be less than the average expense per pupil in such school for the period of attendance. The school committee may vote to waive all or part of such tuition charge.

File: IJOA
3-2-11

STUDENT FIELD TRIP POLICY

The Acton Public and Acton-Boxborough Regional Schools seek to provide students with rich opportunities for learning both inside and outside the schools. Our location in the greater Boston region puts us in close proximity to excellent educational and cultural resources, and the use of those resources is desirable when enrichments to formal learning are sought. Excursions away from the school building during the school hours may flow naturally from curriculum topics being explored in the classroom. Field trips may also stem from the need to reinforce ideas of cooperation and productive community living.

International, long-distance and overnight trips should offer significant educational benefits to students that clearly justify the time and expense of the trip. If students are charged individual fees for participation, every effort should be made to provide scholarships where needed.

Attendance on school-sponsored trips which are not part of required class activities is not a student's right, but a privilege. No student may attend such a trip if, in the determination of the principal or his/her designee, the student's behavior has been so inappropriate as to be deemed disruptive to the planned trip. All rules and regulations as specified in the Acton Public and Acton-Boxborough Regional Schools Students' Handbook will be in effect throughout any school trip.

For the purpose of this policy, a field trip is defined as a school sponsored activity, involving individual students or groups of students, who are travelling off school grounds during school hours, or as part of a school-sponsored event outside of school hours. All field trips and student travel opportunities should be appropriate for the grade level.

The following student travel is not classified as a field trip:

- Regular competitive/performing art group events, i.e., band performance at away athletic events, state competitions, etc.;
- Routine athletic team events;
- Routine student activities.

These trips are excluded from field trip definition because their activities are within the scope and core of that specific group.

This policy applies to all student trips which have received approval in accordance with this policy including:

1. Day trips are defined as trips that occur during regular school hours, or trips that extend beyond normal school hours during the day but do not begin prior to 6 a.m. or extend beyond 11 p.m.;

2. Out-of- state or overnight trips are defined as trips that involve travel prior to 6 a.m. or after 11 p.m., trips which involve an overnight stay of at least one night or trips that involve travel out of state;

3. International trips are defined as travel to any country outside of the United States.*

(*must have prior School Committee approval)

Any questions pertaining to the school field trip policy should be directed to the Office of the Superintendent.

Purpose of Field Trips

Staff members will work within the following guidelines in their selection of appropriate field trips.

a) Field trips that are integral to a specific curriculum unit

These field trips include a focused visit to locations such as a museum, a theatre production, the seashore, an historical location or government building.

b) Field trips that build group identity

These field trips might include an Outward Bound day trip or camping trip experience with an overnight commitment. Community building trips reinforce relationships in an existing group of students; they might also prepare students for a significant transition into a new structure or community (e.g. students entering grades 7 and 9). The context of such field trips is to help children work collaboratively, make decisions, evaluate success and prepare for the future.

c) Field trips that enrich general curriculum goals

These field trips might include visits to foreign countries for drama or festivals or language immersion; visits to governmental bodies, such as United Nations, would be viewed as extra opportunities for those students who are interested in participating on a voluntary basis.

d) Field trips that celebrate or culminate group work

These field trips might include a trip at the end of a school year for 8th grade students to mark the completion of their junior high school years.

e) Field trips that meet the mission and goals of student activity groups

These field trips include travel to special events or to provide service to community organizations.

Students who attend field trips must be given a reasonable and adequate opportunity to complete assignments for other classes. Communication about school trips should occur

between faculty members. Communication between school and family should be regular and ongoing.

There is to be no solicitation for privately run trips by teachers, students or other school personnel. Under no circumstances is school property or school time to be utilized in the promotion, advertisement or discussion of any privately planned and organized non-school sponsored trips. PTOs may opt to publish information about such trips in their newsletters or post information on the PTO bulletin boards.

The School Committee will only review for approval international school-sanctioned trips. The School Committee will not review or approve trips that are privately organized and run without school sanctioning.

FIELD TRIP PROCEDURES

The following procedures must be followed prior to any field trip. In addition to the following points, all appropriate forms must be completed prior to the event.

1. Transportation

The use of vans or private automobiles for trips planned to include late night or overnight student travel is prohibited, except under emergency circumstances as determined by the trip leader. Late night or overnight trips will use commercial motor coaches.

Trips planned to include late night or overnight student travel will include a pre-trip check of companies, drivers and vehicles. C. O. R. I. checks will be conducted in accordance with Massachusetts General Laws Chapter 71, section 38R.

The Superintendent or designee will ensure that the selected carrier is licensed for passenger transportation by the Federal Motor Carrier Safety Administration (FMCSA). The district will not contract with any carrier that has a safety rating of "conditional" or "unsatisfactory". FMCSA ratings are available at <http://www.saferys.org/>.

The contract with the carrier will prohibit the use of subcontractors unless sufficient notice is given to the district that allows verification of the subcontractor's qualifications.

2. Trip Scheduling

Overnight accommodations should be made in advance with student safety and security in mind. Whenever possible, overnight trips should be scheduled on weekends or during school vacations to minimize lost classroom time. Non-academic field trips are considered "optional school programs" and do not count toward meeting structured learning time requirements. (Refer to the Massachusetts Department of Education publication Student Learning Time Regulations Guide)

Trip itineraries must leave enough time for drivers to rest in conformity with federal hour of service requirements and common sense.

Trip scheduling should take into account the likelihood of delays due to weather, traffic, stragglers and unanticipated factors.

If substantially all members of a class are participating in a trip, the school should provide appropriate substitute activities for any students not participating.

3. Fundraising

The amount of time to be devoted to fundraising should be reasonable and commensurate with students' obligations for homework, after-school activities and jobs.

Group fundraising activities are preferred. Students should not be assigned individual fundraising targets.

4. Chaperones

The building Principal will ensure that the number and gender of chaperones for any field trip is appropriate in light of the purpose and location of the trip and the grade level and gender of the participants.

Authorization for field trips

1. Day Trips

Day field trips must be approved by the building principal. Application for approval must be submitted a minimum of two weeks in advance. No day trip will be approved unless its purpose meets the criteria outlined in the policy.

For day trip approval, there can be no planned:

- Overnight travel involved;
- Bus or automobile travel occurring between the hours of 11:00 p.m. and 6:00 a.m.;
- Trip requiring more than one driver per vehicle.

2. Out-of State or Overnight Trips or International Trips

Field trips involving out-of-state or overnight arrangements and/or international travel must be approved by both the building principal and the superintendent of schools prior to the distribution of any informational materials to students and parents. The School Committee will review for approval only international school-sanctioned trips. The School Committee will not review or approve trips that are privately organized and run without school sanctioning. School Committee approval must also be received prior to the distribution of any informational materials to students and parents.

No trip will be approved unless its purpose meets the criteria outlined in the policy.

Applications for approval must be submitted:

- Before the trip is announced to students;
- One month in advance for a one (1), two (2) or three (3) day trip;
- Three (3) months in advance if the cost of the trip is greater than \$500 or if the trip is longer than three (3) days.

For approval, there can be no planned;

- Automobile or bus travel occurring between 11:00 p.m. and 6:00 a.m.;
- Trip requiring more than one driver per vehicle

Overnight or International field trips will require the sending school schedule an informational meeting with parents prior to the trip.

The trip coordinator of overnight or international fieldtrips must file accurate itineraries and appropriate telephone numbers including hotel numbers and cell phone numbers of trip leaders with the school office.

3. Ethics Requirements

Massachusetts ethics laws pursuant to MGL Chapter 26A, Section 19 require staff members to disclose participation in any field trips where the value of the trip is \$50 or more. The attached travel disclosure form must be filled out by the staff member and approved by the building principal as the appointing authority.

FIELD TRIP APPROVAL* PROCESS

Type of trip	Building Principal Approval	Superintendent Approval	School Comm Approval
Day trip	2 weeks prior to trip	Not Required	Not Required
Out of State	1 month in advance of travel	1 month in advance of travel	Not Required
Overnight			
1, 2 or 3 night	1 month in advance of travel and before announced to students	1 month in advance of travel and before announced to students. No fundraising should be done until this approval is granted.	Not Required
More than 3 night	3 months in advance of travel and before announced to students	3 months in advance of travel and before announced to students	Not Required
Cost more than \$500	3 months in advance of travel and before announced to students	3 months in advance of travel and before announced to students	Not Required
International	3 months in advance of travel and before announced to students	3 months in advance of travel and before announced to students	3 months in advance of travel
<p>*No trip should be submitted for approval until all preparations for the trip have been completed, including, but not limited to, all logistical details involving transportation, accomodation arrangements and fundraising efforts planned. Approval of Superintendent is required before fundraising efforts are undertaken.</p>			

**DISCLOSURE OF FINANCIAL INTEREST BY MUNICIPAL EMPLOYEE
AND DETERMINATION BY APPOINTING AUTHORITY
AS REQUIRED BY G. L.c. .268A, §19**

DISCLOSURE

To obtain an exemption pursuant to G.L. c. 268A, §19, municipal employees must submit a disclosure to their appointing official of the nature and circumstances of the particular matter and the financial interest.

Name:	
Title or Position:	
Agency/Department:	
Particular Matter Involved (Attach additional pages if necessary):	
Financial Interest Involved (Attach additional pages if necessary):	
Employee Signature:	
Date:	

DETERMINATION

As appointing official, as required by G.L. c. 268A, §19(b)(1), I have reviewed the matter and the financial interest described above and have determined that the interest is not so substantial as to be deemed likely to affect the integrity of the services which the municipality may expect from the employee.

Name and Title of Appointing Authority:	
Signature of Appointing Authority:	
Date:	
Comments (Attach additional pages if necessary):	

7.3.1.

Personnel Office
Acton Public Schools
Acton-Boxborough Regional Schools

TO: Acton Public School Committee
Acton Finance Committee

DATE: March 8, 2011

FROM: Marie Altieri

SUBJECT: Historical Assistant Funding

Attached you will find a chart which shows the history of funding of assistants since 1998. Assistant funding originally began when the Merriam School was re-opened in the mid-1990s. One of Merriam's core founding philosophy's included an assistant teacher in every classroom. While the district supported about 108 hours of assistant time in each school each week (6 18 hour assistants), the Merriam parents set about funding 18 hours for the remaining classrooms. Merriam grew from 10 original classrooms to 24 today. As classrooms were added, fundraising for assistant time also grew.

In the late 1990s, each of the other schools began to contribute towards assistant funding and other staff funding. Some schools added technology assistants to teach computer lab, some supported reading assistants, library media hours, language classes, and traditional classroom assistants. McCarthy-Towne has always raised money for contracted services, which included the sloyd program, library media, parent liaison, etc.

While we don't have documentation from the early 1990s, the Superintendent at the time committed to adding assistants to offset class sizes before additional classrooms were added via the Parker Damon Building. The number of assistant hours in the appropriated budget peaked at 540 hours per week, or roughly 110 per school. The total number of assistant hours funded by all sources has peaked at about 1100, which is where we are today.

Interestingly, PTO funding of classroom assistants has been quite consistent over the last decade. The biggest changes has actually been funding from a third source, before and after school programs. As you can see, the hours funded from before and after school programs has grown rapidly, replacing any cuts in appropriated budget, and allowing for some relief in PTO funding. As three of these programs are still relatively new, we expect the funds from the new programs to grow over the next few years.

If the school committee would like to increase funding in the appropriated budget, \$54,000 will add 90 hours, or 18 hours per school.

Please let me know if you have any questions.

Acton Public Schools Classroom Assistants						
Funding History						
All numbers are hours per week of assistant time across five elementary schools						
Fiscal Year	Appropriated	PTO/PTSO	Before/After School	Total	Budget Changes	
2011	230	402	462	1094		
2010	230	394	328	952	Gates and McCarthy-Towne Before/After School Program Starts	
2009	230	538	316	1084	Conant Before/After School Program Starts	
2008	230	520	302	1052	Budget increased funding for classroom assistants by \$50K	
2007	160	486	284	930	Merriam before/after school starts along with Douglas	
2006	160	495	167	822		
2005	160	504	133	797		
2004	380	525	103	1008	Budget reduced funding for class assts by \$37K; Douglas before/after school starts	
2003	480	512		992	Budget reduced funding for class assts by \$40K but added two new classroom teachers to reduce class size at grades 4 and 5	
2002	540	480		1020		
2001	540	475		1015		
2000	540	312		852		
1999	540	210		750		
1998	540	126		666	Most PTO Funding from Merriam with a small number of hours from Douglas.	

MONTHLY ENROLLMENT
ACTON PUBLIC SCHOOLS
ACTON-BOXBOROUGH REGIONAL SCHOOLS
2010-2011 ACADEMIC YEAR

Levels	Sept. 1		Oct. 1		Nov. 1		Dec. 1		Jan. 1		Feb. 1		Mar. 1		Apr. 1		May 1		Jun 1	
	A	B	C	Tot	A	B	C	Tot	A	B	C	Tot	A	B	C	Tot	A	B	C	Tot
K	318	48	8	374	320	49	8	377	325	49	8	382	328	49	8	385	331	49	8	389
1	347	54	7	408	347	55	6	408	347	54	6	407	346	54	6	406	345	53	6	404
2	344	69	2	415	342	68	2	412	346	68	2	416	347	67	2	416	348	67	2	417
3	343	68	2	413	344	68	2	414	342	68	2	412	344	67	2	413	346	67	2	415
4	370	71	5	446	369	71	5	445	370	71	5	446	371	70	5	446	372	69	5	446
5	362	80	3	445	360	80	4	444	364	82	4	450	361	82	4	447	361	82	4	447
6	393	75	1	469	394	75	1	470	394	76	1	471	394	76	1	471	394	76	1	471
K-6 Ungr.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
In D. Pre-sch.	40	7	0	47	41	7	0	48	44	7	0	51	51	10	0	61	51	10	0	61
O.D. Pre-sch.	8	3	0	11	5	3	0	8	1	3	0	4	1	2	0	3	0	0	0	0
O.D. SPED K-6	13	4	0	17	13	4	0	17	20	4	0	24	20	4	0	24	20	4	0	24
A.P.S. Total	2538	479	28	3045	2535	480	28	3043	2553	482	28	3063	2556	483	28	3067	2562	480	28	3070
7	400	73	8	481	395	69	9	473	397	70	9	476	396	70	9	475	394	70	9	473
8	401	76	5	482	401	75	5	481	401	75	5	481	400	75	5	480	402	76	5	483
J.H.S. Total	801	149	13	963	796	144	14	954	798	145	14	957	796	145	14	955	796	146	14	956
9	416	110	3	529	402	108	4	514	404	108	4	516	406	108	4	518	408	108	4	519
10	394	100	6	500	390	101	6	497	392	101	6	499	391	100	6	497	386	100	6	492
11	381	93	6	480	370	97	8	475	370	97	8	475	370	96	8	474	368	96	6	470
12	385	117	12	514	381	115	12	508	381	115	12	508	381	115	12	508	382	114	12	508
9-12 Ungr.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
P.G.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
H.S. Total	1576	420	27	2023	1543	421	30	1994	1547	421	30	1998	1548	419	30	1997	1544	418	28	1990
Total JHS & HS	2377	569	40	2986	2339	565	44	2948	2345	566	44	2955	2344	564	44	2952	2340	564	42	2946
O.D. SPED 7-12	43	10	0	53	42	11	0	53	41	10	0	51	40	11	0	51	38	11	0	49
Reg. Total	2420	579	40	3039	2381	576	44	3001	2386	576	44	3006	2384	575	44	3003	2378	575	42	2995
A.P.S. Total	2538	479	28	3045	2535	480	28	3043	2553	482	28	3063	2556	483	28	3067	2562	480	28	3070
Reg. Total	2420	579	40	3039	2381	576	44	3001	2386	576	44	3006	2384	575	44	3003	2378	575	42	2995
Grand Total	4958	579	68	5605	4916	576	72	5564	4939	576	72	5587	4940	575	72	5587	4938	573	70	5581

C. Bates

D. Aicardi

S. Mills

Distribution:

In D. = In District

Pre-School = SPED
P.G. = Post Graduates
Ungr. = Ungraded
O.D. = SPED Out of DistrictA = ACTON
B = BOXBOROUGH
C = Choice/Staff/Tuition In

All Principals (2)

NESDEC Correction 10/6/10 7th Sheet

Students other than Choice counted under column C:

Staff Students -

Tuition In Students -

Sped Tuition in Students

Staff Children
Case [/]

CAD, DAD, GAD, TAD, and MAD - ALL DAY PROGRAMS

Actual
Acton Public Schools
2010 - 2011
March 1, 2011

3/11/2011
3:00 PM

Grade YOG	Conant	Douglas	Gates	McCarthy-Towne	Merriam	Total	#Sec. Avg. S
Rm	CAD CB CC	DAD DB DC	GAD GB GC	TAD TB TC	MAD MB MC	MC2 4#	8#
K-23	21 21 20 62	21 21 21 63	21 20 21 62	21 21 22 64	21 21 21 21	84	332 16 20.8
Rm 3	4 6 1#	3 4 5 1#	1 3 8 1#	113 311 312 [2]2#	223 234 20 224 1#	6#	
Gr. 1-22	22 23 23 68	22 22 22 66	21 23 22 66	22 23 23 68	22 22 22 22	88	356 16 22.3
Rm 5	7 8	6 7 8	5 6 10 1#	114 301 302 [1]	231 321 135 1#	2#	
Gr. 2-21	23 24 23 70	23 23 24 70	24 24 23 71	22 23 24 69	23 23 24 70	70	350 15 23.3
Rm 9	10 17	9 10 11	7 9 17	212 213 314 [2]1#	222 233 332 1#	2#	
Gr. 3-20	24 23 23 70	22 22 24 68	23 23 24 70	24 23 23 70	23 23 22 68	68	346 15 23.1
Rm 18	19 20	12 13 14	18 19 20 1#	115 210 310 [0]	330 331 230 4#	5#	
Gr. 4-19	25 25 24 74	25 25 25 75	25 25 25 75	25 25 25 75	25 25 25 75	75	374 15 24.9
Rm 14	15 16	19 20 21 1#	14 15 16	211 303 313 [4]	223 335 235 3#	4#	
Gr. 5-18	24 24 24 72	24 25 25 74	24 24 25 73	25 24 25 74	24 24 24 72	72	365 15 24.3
Rm 11	12 13	15 16 17	11 12 13	112 214 215	333 324 232 335 1#	1#	
Gr. 6-17	25 25 25 75	25 24 25 74	24 24 24 72	25 25 25 75	25 24 25 25	99	395 16 24.7
Total Staff	1#	2#	5#	5#	15#	28#	
Total	21/Sec. Averq. 23.4 491	21/Sec. Averq. 23.3 490	21/Sec. Averq. 23.3 489	21/Sec. Averq. 23.4 492	24/Sec. Averq. 23.2 556	2518 108 23.3	20 25
Range	20 25	21 25	20 25	20 25	21 25		

**MONTHLY REPORTING OF
ELL STUDENT POPULATION**

Acton Public Schools
March 1, 2011

Category	Total as of 2/1/2011	Additions	Subtractions	Total as of 3/1/2011
Conant	26	0	0	26
Douglas	21	0	0	21
McCarthy-Towne	21	0	0	21
Merriam	32	0	0	32
APS TOTAL	100	0	0	100

Youth Art Month, Worcester Art Museum, March 2011
Acton Public Schools and Acton-Boxborough Public Schools
 Exhibit Dates: March 1-31, 2001

ABRHS

Chrissy Connors - Grade 12
 Josh Stewart - Grade 12
 Julia Pai - Grade 10
 Adrienne Beerman - Grade 10
 Ashley Bussell - Grade 10
 Maclyn Brandwein, Grade 10
 Jillian Hammer, Grade 10
 Sonia Richmond - Grade 10
 Julia Whittle - Grade 9

RJG

Meera Chaddha - Grade 8
 Sophie Brown - Grade 8
 Bryce Pallera - Grade 8
 Mandela Franciscono - Grade 7
 Rose Zhao - Grade 7
 Colin Lemire - Grade 7

Conant

Carrie Yu - Grade 4
 Shirish Misro - Grade 2
 Isabella Joseph - Grade 6

Douglas

Zachary Horovitz - Grade 6
 Anupama Sriram - Grade 5
 Richard Chen - Grade 3
 Hannah Seakins - Grade 2
 Hudson Gore - Grade 2

Gates



Sophia Li - Grade 6
 Leah Bartle - Grade 5
 Sarah Volinsky - Grade K

McT


Kacie Benn - Grade K
 Lily Vlajinac - Grade 2
 Cooper Matthews - Grade 3
 Amy Thorpe - Grade 6
 Oliver Kehm - Grade 6



Merriam

Kimberly Jin - Grade 6
 Lilarose Forsyth - Grade 5
 Isabella Saarinen - Grade 5
 Owen Webster - Grade 5
 Athena Chu - Grade 5
 Anindita Lal - Grade 4
 Ryan Camposano - Grade 3
 Claire Smieszny - Grade 2

From:  Christine and Jay Phillips > 2/18/2011 11:48:35 AM 

Subject: APS Committee Meeting of Last Night

To:  <apsc@acton-ma.gov>

Attachments:  Attach0.html 10K
 Joint_PTO_Statement 3.doc 30K

18 February, 2011

Dear Acton Public School Committee,

I attended the local Acton Public School (APS) Committee meeting last night and wanted to follow on comments made in the meeting on two accounts.

First, I want to echo audience members Maureen Flynn and Nancy Sherburne. Both spoke eloquently about the needs at the local level, and that these needs have been pushed off for many years. Primary among the needs at the local level are teaching assistants, which are currently supported by PTO funds and other discretionary monies. The need for assistants, which mitigates some of the pressure of class size, has been brought to the School Committee's attention year after year. Yet year after year, the School Committee supports budgets without returning this line item to the basic budget in an amount that would make a significant impact on our overflowing classrooms.

I was very disappointed that the School Committee did not take the opportunity to increase the local budget by inserting monies to provide a base amount of assistant support to the elementary schools. Dr. Kong's proposal, to do just that, should have been discussed at greater length and supported. This issue has been brought up in front of the APS Committee repetitively and indeed the collective PTO/PTSOs addressed this very concern in a letter dated June 17th, 2008 (please see attached). I find it incomprehensible that an opportunity to show support to the parents, administration and staff at the schools passed by last evening, and I encourage the APS Committee to readdress this issue, quickly and efficiently.

This need not become a discussion of what individual PTO's fundraises but rather a replacement of some very basic support, that has been in past APS budgets, but has been removed over the years.

Mr. Coppolino's point that many people would be unhappy if the School Committee went forward with an addition to the budget for assistant hours due to inequities in fundraising amounts, I contend, is not true. To the contrary, I believe that all of the elementary school PTOs and PTSOs would be most grateful for a base line of assistant support. Do this relatively small but crucial support now, and debate how to address related issues later.

There are families who moved to Acton for the school system, were surprised to learn that the excellence of the system partially depends on parent volunteerism and significant monetary support beyond their tax contribution. These same families made a commitment to their individual schools to improve and support the community in any way possible, and will move out of the elementary system having experienced high student/teacher class sizes, cuts in budgets to basic needs for aging buildings, and a continued lack of support for assistant time. It is frankly too late for these families to gain any benefit from the School Committee's willingness to fight for a change of the budget structure. Returning assistant support to the local budget is however, the right thing to do, and many classes of children will thank you for making the right decision herein. I ask that the School Committee remember these families as they look years out at the Regional Budget, and address the large class size issues, for school supplies, direct instruction and space, in the Junior High and High School.

Second, I was dismayed to hear Mr. Kabakoff premise a vote on the budget by tempering the committee with a comment that over estimating the school budget is in effect over taxing the tax payer. The task of a school committee member is to vote a budget that supports the school system and the students who depend on it. It is not, to temper a school budget in the fear of over taxing the tax base. There is already a system in place in Acton to present a give and take on the school and town budgets, and indeed since the school administration historically budgets prudently, Mr. Kabakoff's warning totally misses the point and instead indicates a lack of understanding about the state of our schools.

I appreciate the time Acton School Committee members put into the

preparation of the coming school year, and it is indeed because of your commitment of time and effort which speaks volumes to your dedication to the school system, that I ask you to remember the continuing need of our students and schools, which in turn adds or detracts from the value of our community.

Thank You -

Christine Phillips

Acton

June 17th 2008

Dear School Committee Members,

The Acton-Boxborough School District is a diverse community and every school has its own character and personality. We appreciate our different philosophies and recognize that as PTO/PTSOs we raise money in various ways to fund a wide assortment of programs, specific to the needs of our schools. Recently the PTO/PTSO chairs for the five Acton elementary schools, the Junior High and the High School all met together. Despite our diversity, one thing became clear: We are all invested in maintaining a high quality of education for our children, and we all agree that reasonable class size in each of the schools, elementary through high school, is critical. Based on the hard work of the School Committee this spring, we can see that you agree.

We applaud your dedication to reducing class size for next year's fourth and fifth grades. And we appreciate that you found additional teaching assistant funds to help alleviate the large class sizes in third and fourth grades this year. We also appreciate the half team recently appropriated for the Jr. High and the four teachers hired at the High School. At the same time, we want to take this opportunity to remind you of what the elementary PTO/PTSOs face each year as we strive to level-fund teaching assistants in our elementary schools.

All five elementary school PTO/PTSOs use the majority of their budgets to fund teaching assistant hours. Each school chooses to fund a number of hours unique to their school depending on the PTO/PTSO philosophy, class size and available funds. In most cases, the total number of assistant hours provided by each school over recent years has remained stable or increased, but the balance between the contributions the appropriated budget makes compared to what each PTO/PTSO funds has changed considerably since 2003. Each elementary school PTO/PTSO is now supplying a relatively larger portion of the assistant time hours used than ever before. In addition, the cost of supplying those hours rises every year due to personnel associated costs.

Collectively, the PTO/PTSOs of the five Elementary schools in Acton are under tremendous pressure every year to raise more and more money to maintain the same number of classroom assistant hours in their schools. Unfortunately, the local school appropriated budget contribution has decreased over the last five years, adding an additional fundraising burden to the PTO/PTSOs who, to a large degree, have made up this difference.

We urge the School Committee to continue to focus on reducing the average class size in each grade and not to lose sight of the teaching assistant line item in the budget process. We hope that, even with the new sections that are being added in the 2008-2009 school year, if some class sizes remain above the School Committee's guidelines, you will again consider adding sections or providing extra assistant funding to the grade-levels that need it. These will be crucial steps in the Acton Public School Committee's commitment to addressing the current condition of having the highest Student to Teacher ratio in Massachusetts. Not only will your continued attention to these issues ease the burden for individual teachers, schools and PTO/PTSOs, but most importantly, you will help to ensure the continued high quality of education for all Acton elementary students. We know that you will need to make this an important budget consideration both next year and into the future. We are grateful that we can rely on the School Committee to advocate for the needs of our students at the town level.

We truly appreciate that the School Committee has worked very hard to reduce class sizes in some grades for the coming year. Reducing class size by providing additional sections, teaching assistant time or in hiring other professional support will still remain a vital element in the classrooms of each school. We request that the School Committee continue to focus their attention and budgets towards reducing the class-size pressures of teaching an increasingly diverse student population, thereby helping maintain the excellent standard of education that is a hallmark of the Acton Public School and the Acton-Boxborough Regional School System.

Respectfully submitted on behalf of:

The Gates School PTO
The Conant School PTO
The Douglas School PTO
The Merriam School PTO
The McCarthy-Towne School PTSO

CC: Bill Ryan
Marie Altieri
Acton-Boxborough Regional School Committee

THE BEACON PERSPECTIVES

3 Things to consider this week

A school and the meaning of progress

I At the McCarthy-Towne Elementary School in Acton, there is reason to celebrate, with notification that the school is in compliance under the federal No Child Left Behind Act.

The notice comes after the MCAS test scores triggered the requirement for improvement, and even a mandate to notify parents that they could move their children to another school if desired.

Parents had the choice to move their children, and they didn't.

Perhaps that is the truest measurement of this particular school's overall performance.

THE WAYS OF WAR

Letters should not exceed 400 words. Letters express the writer's opinion. The Beacon reserves the right to edit and the frequency of letters written by its subject and the frequency of letters written by its subject.

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Reader Callout

Send us photos of your dog in the snow

MCAS progress deemed acceptable for McCarthy-Towne school in Acton

By Becki Harrington-Davis

GateHouse News Service

Posted Feb 25, 2011 @ 08:42 AM

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Acton, Mass. — McCarthy-Towne Elementary School staff breathed a collective sigh of relief last month when the school's MCAS sanction was lifted after a statewide recalculation.

The Acton school was identified for improvement in mathematics last summer because math scores did not meet federally-mandated Adequate Yearly Progress levels among special education students during the 2009 and 2010 Massachusetts Comprehensive Assessment System exams.

But the "improvement" label came down to a single student for McCarthy-Towne.

The state Department of Elementary and Secondary Education identified 622 additional special education students statewide who, in accordance with federal provisions, are allowed extra MCAS score points in the name of proficiency status.

This is allowable under federal law for up to 1 percent of special education students statewide. One such student is from McCarthy-Towne. This measure reverted the school to what is known as "no status," which in effect means the school is in compliance, said Kenneth Klau, accountability coordinator for the state education department.

Klau informed the Acton school district of the status change in an e-mail Jan. 27.

"It means a lot to our school to not be in this sanction. It was an emotional deal for us," McCarthy-Towne Principal David Krane said.

Improvement need cited

When the school was deemed in need of improvement in August 2010, Acton's Director of Curriculum and Assessment Deborah Bookis sent a letter to McCarthy-Towne parents explaining the situation.

Parents were also offered a choice to switch schools, under federal law. But according to Krane, no families chose to switch.

The federal school choice requirement applies to schools receiving Title 1 money. Title 1 refers to federal funds that are allocated to schools with sufficient numbers of low-income students. Ninety-three percent of statewide public school districts receive Title 1 funds, according to the Department of Elementary and Secondary Education website.

In addition to the parent letter, the school was required to rewrite its School Improvement Plan to reflect efforts to improve the Adequate Yearly Progress status.

The 2010-2011 goals include building on what educators and administrators see as McCarthy-Towne's strengths — including preventing bullying and advancing the mathematics curriculum.

Goals specific to the math program include analyzing MCAS data more closely, forming an MCAS/AYP committee and professional development to support instruction.

Although the school is no longer on warning, Krane said the McCarthy-Towne community would continue to support those goals for the benefit of the students.

The Adequate Yearly Progress calculation is a function of the federal No Child Left Behind act. Krane explained the goal of the federal act is to have all students achieving proficient levels by 2014, so the bar for compliance rises each year.

"What's happening is, because the bar is raised so high — it's close to 100 percent now — that even high-performing schools aren't making the mark," he said.

McCarthy-Towne has 60 special education students. Krane said most special education students must take the same MCAS exam as other students, with accommodations provided per their individualized education plans. But some students are eligible for an alternative assessment, and Bookis' letter in August said the school would consider certain students' eligibility through the pupil services department.

A familiar scenario

Other Acton schools have experienced similar situations.

R.J. Grey Junior High School was recently identified as needing corrective action for MCAS mathematics in special education. According to another letter to parents from Bookis last summer, the school began solutions including a co-teaching model with both a math teacher and special education teacher for specific students.

Bookis said Conant Elementary School is now in "improvement" status after lacking in its special education subgroup English and math scores in 2008 and 2009. However, it met its improvement goals in 2010. Merriam School is also in "improvement" status for the English category in special education.

Mills was on vacation and could not be reached for comment by press time.

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